



MINUTES

FULL MEEETING OF THE COUNCIL

Monday 14th September 2026 at 19:30

Venue: St Mary's Church, Woughton on the Green, MK6 3BS

Councillors Present:

Charlotte Hall (Chair), Vanessa Freeman Gwynn (Vice Chair), Ray Brown, Ryan Gillies, Rob Grindley, Phil Nash

Officer Present: Clerk (Katherine Harmsworth)

7 Members of the Public present.

Ward Councillor Macsene Isles-Ahite present.

Meeting started: 19:30

FC26/27-0034 **Public Questions:**

1. Residents expressed disappointment that the paths and bridges within the playing fields have not yet been repaired. Cllr Hall noted that this is the responsibility of the MK Dons Community Trust.
2. A resident suggested that an article in the newsletter about recent fires within the Parish would be beneficial in raising awareness and encouraging residents to take appropriate precautions.
3. An allotment holder expressed concern that some of the trees in the orchard appeared to be diseased. Cllr Hall advised that the orchard is maintained by both The Parks Trust and the Midshires Orchard Group, both of which have considerable expertise in orchard management. She added that they were likely to be aware of any issues and would be taking appropriate action where necessary.
4. A resident asked why an allotment holder who had lit a fire on the allotment site had only received a warning. A representative of the Parish Allotment Association (PAA) responded that the matter had been taken seriously and dealt with in accordance with the Association's procedures.

FC26/27-035 **Apologies and Disclosures of Interests**

Apologies received and accepted from Cllr Major and Cllr Akande.

Apologies received from Ward Cllrs Ferrans and Clarke.

Disclosures of interest noted for Cllr Hall (President of Patch Allotment) and Cllr Grindley item FC26/27-041.1.

FC26/27-036 **Co-option**

No applications received.

FC26/27-037 **Minutes**

The minutes of the Full Council meeting held on 13th July 26 were agreed and signed by the

Chair as a correct record of the meeting held.

FC26/27-038 Finance & Admin (RFO):

1. Payments: Council noted and agreed payment schedule 1/7/26 – 31/8/26.
2. Yr to date Activity v Budget: Council noted and agreed the report.
3. Bank Reconciliations recorded and signed (Total £64013.69 as at 31/8/26):
Lloyds: £43076.81
Metro: £20936.88
4. Spending agreed:
ICO payment £47
NSALG membership renewal £70 + VAT.
External Audit fee £210 + VAT.
SSL certificate - £59
Contribution to Open Day at allotments £100
5. The 2026-27 pay scales were noted, with implementation from 1st April 2026.
6. An update was received on the work needed to address Assertion 10:
 - Accessibility work is still ongoing.
 - The accessibility statement on the website will be updated once the accessibility improvement work is complete.
 - It was agreed to try and get the new .gov.uk domain name in place by Christmas.
7. The annual schedule of meetings was reviewed. It was agreed that informal meetings would become more flexible and be held on an as needed basis. Formal meetings will continue to be held bi-monthly, with the arrangements to be reviewed again in May.
8. The conclusion of audit was noted, with notices being posted on the website and all noticeboards within the parish.

FC26/27-039 Allotments

1. The report from the Patch Allotment Association (PAA) was received and noted, including the following updates:
 - Rental invoices and reminder letters have been issued, with anticipated rental income of approximately £7,500.
 - There are currently three vacant plots, with 31 applicants on the waiting list.
 - Ware Fencing has replaced the gate posts and fencing behind the hut. The new gate posts have been installed further apart to improve access for larger vehicles, including fire engines. The Council expressed its thanks to the PAA for overseeing these improvements.
 - Quotations are being sought for the upgrade of the security cameras.
 - A new fixed-term water tariff has been agreed.
 - The annual open day took place on 6th September. Due to the current ban on fires, cold buffet refreshments were provided in place of the usual barbecue.
2. Earlier this summer, the Parish Council, as landowner of the allotment site, introduced a ban on fires and BBQ's due to the heightened risk of wildfires. Members noted that MKCC's emergency planning guidance continues to identify the wildfire risk as elevated and that drought conditions persist. In light of these circumstances, it was agreed that the ban should remain in force. The Clerk will continue to monitor the weekly emergency planning updates and will liaise with the PAA when the wildfire risk has reduced to a level at which the ban can be reviewed.

FC26/27-040 Environment Updates and decisions

1. Case work updates:
 - A flooding issue near the paddocks was reported and has since been resolved by Anglian Water.
 - Repairs to the potholes on The Green have been completed.
 - Sections of Newport Road, Woughton Park, have been resurfaced following deterioration of the existing road surface.
 - The missing bollard lock in Woughton Park has once again been reported.
 - A tree in Medland, Woughton Park continues to be monitored following concerns

- regarding bark loss.
 - Issues relating to littering persist, and arrangements for regular litter picks will continue.
 - Incidents of public drinking and associated litter are being recorded to provide evidence to MKCC in support of a future application to renew the Public Spaces Protection Order (PSPO).
- 2. Parking Matters and 3. Woughton Pavillion and playing fields:
 The Parish Council continues to work with The Parks Trust and the Pavilion management to improve parking arrangements at events in Woughton on the Green, through measures such as increased stewarding, improved signage and better traffic management. It was noted that The Parks Trust has managed its events effectively and that parking issues have significantly improved as a result. However, progress with MK Dons Community Trust has been more challenging due to staff turnover within the organisation.
 It was proposed that a meeting be arranged with MK Dons Community Trust and other site leaseholders, to discuss parking management and identify opportunities for a coordinated approach.
 Residents were also encouraged to report parking issues to the Parish Council and, where possible, provide photographs. This information will help to identify recurring problems and specific locations where further action may be required.
- 4. It was agreed to sign a letter of support for the Parks Trust Walton Lake Project, to be used in the grant application.
- 5. Dog Waste Bins:
 Agreement is needed from landowners to install new dog bins.
- 6. CRT partnership renewal:
 Cllr Gillies is awaiting a response.

FC26/27-041 Consultations

1. Lucas Place: Orbit Housing held a resident information event on 21st July 2026 to outline proposed energy efficiency improvements to homes at Lucas Place. The proposals included measures such as solar panels, triple glazing and enhanced insulation. Cllr Grindley attended the event and provided feedback on the discussions and proposals presented. The Parish Council awaits confirmation of the final plans.
2. MK Hospital: There is a pre-planning consultation (response deadline 25th September 2026) for the proposed new Women's and Children's Hospital building. It was agreed that investment in the hospital is positive for the continued development of Milton Keynes, and the Parish Council is supportive of the proposal in principle. However, it will be important to review the detailed design, particularly regarding its impact on sightlines from the conservation area. Councillors were invited to submit individual responses to the consultation.

FC26/27-042 Planning & Licensing Applications

To note, consider and comment on new and current planning and licensing applications:

1. MK Dons – PLN/2025/0851 (Response date: 17/6/25)
 Case remains open.
2. 8 Foxton PLN/2026/0928 (Response date 30/6/26) – Planning approved.
3. The Manor House PLN/2026/1000 (Response date 1/7/26) Planning approved.
4. 27 Baskerfield Grove PLN/2026/1337 (Response date 30/7/26) Planning approved.
5. 15 Castle Rose PLN/2026/1370 (Response date 23/7/26) Planning refused.
6. Heat Transfer Network PLN/2026/1342 (Response date 10/8/26) A comment was submitted.
7. 11 The Green PLN/2026/1492 (Response date 18/8/26) Planning approved.
8. 5 The Green PLN/2026/1559 (Response date 3/9/26) No comment to make.
9. Enforcement Matters:
 No current enforcement matters have been reported.

FC26/27-043 Council Projects

1. Council considered any Ward Projects submitted:
 An email was received, after the agenda was issued, regarding an application for a grant to fund a bench by Passmore Residents Association. The association will be asked to

complete a grant application form and submit it to be discussed at the next council meeting.

2. Other Ward Projects: No additional projects have been submitted.

FC26/27-044 **Community Engagement**

1. Citizens Advice Bureau in conjunction with Simpson and Ashland Parish Council:
Next session is at St Mary's Church on Friday 9th October 10am-1pm.
2. Apple Day on 17th Oct.
3. It was agreed to send a letter to MK Fire Service to thank them for their hard work in the summer with the fires in the Parish.

FC26/27-045 **Communications**

1. Reports: None received.
2. Correspondence: None received.

FC26/27-046 **Meetings**

1. Council noted the next full council meeting will be held on 9th November 2026.

Meeting Ended 20:45

Signed Chair

Date