



MINUTES

FULL MEETING OF THE COUNCIL

Monday 13th July 2026 at 19:30

Venue: St Mary's Church, Woughton on the Green, MK6 3BS

Councillors Present:

Charlotte Hall (Chair), Vanessa Freeman Gwynn (Vice Chair), Ray Brown, Rob Grindley, Mary Major, Phil Nash

Officer Present: Clerk (Katherine Harmsworth)

No Members of the Public Present.

Ward Councillors Jenni Ferrans and Uroy Clarke present.

Meeting started: 19:30

FC26/27-0021 **Public Questions:**

No members of the public present.

Ward Councillor Ferrans gave an update including:

- Bushes in Woughton Park have been cut back.
- Potholes on Newport Road in Woughton on the Green, have now been filled.

FC26/27-022 **Apologies and Disclosures of Interests**

Apologies received and accepted from Cllr Gillies.

Disclosures of interest noted for Cllr Major (Trustee Patch Allotment); Cllr Hall (President of Patch Allotment), Cllr Grindley item FC26/27-028.2.

FC26/27-023 **Co-option**

The application for the co-option of Ade Akande was considered. It was resolved unanimously to co-opt Ade Akande and at this point he joined the meeting as Cllr Akande.

FC26/27-024 **Minutes**

The minutes of the Full Council meeting held on 11th May 26 were agreed and signed by the Chair as a correct record of the meeting held.

FC26/27-025 **Finance & Admin (RFO):**

1. Payments: Council noted and agreed payment schedule 1/5/26 – 30/6/26.
2. Yr to date Activity v Budget: Council noted and agreed the report.
3. Bank Reconciliations recorded and signed (Total £65939.99 as at 30/6/26):
Lloyds: £45029.76
Metro: £20910.23
4. Spending agreed:
WotG north noticeboard replacement £605.
Membership of Mid Shires Orchard Group £25.
Lanyards – a budget of up to £50.
5. It was agreed to make payments to HMRC for PAYE and NI via direct debit.

6. An update was received on the work needed to address Assertion 10:
 - The website's accessibility has been reviewed, and work has been started to improve this, however it is still ongoing.
 - The accessibility statement on the website will be updated once the accessibility improvement work is complete.
 - Organise another quote ready for the September meeting.
7. Policy Review:
It was resolved to adopt the following policies:
 1. Code of Conduct
 2. Grant Policy
 3. Employment Policy

FC26/27-026 **Allotments**

1. The Patch Allotment Association (PAA) report was received and noted, including:
 - A ban on all fires and barbecues until further notice.
 - Acceptance of a quotation from Ware Fence.
 - A hosepipe ban in line with Anglian Water guidance.
 - Repairs and repainting of the toilet block, ramp and hut carried out by PAA members.
2. A request from neighbouring Kents Hill and Monkston Parish Council to tour the allotments to gain an insight into how they are run. Cllr Nash to organise.
3. The proposal for honey processing at the allotments has not yet been received.

FC26/27-027 **Environment Updates and decisions**

1. Case Work Updates:
Broken branches on various trees reported and action being taken.
2. Parking Matters:
A survey regarding parking around The Close and Bowles Place had been undertaken. Results indicated that most respondents were not in favour of marked parking bays or a permit scheme but would support appropriate signage. It was noted that event marshalling at the Pavilion and Orchards has improved. It was agreed to investigate suitable signage options.
3. Dog Waste Bins:
Two brand new dog waste bins have been donated from the Dons Set Community. It was agreed that potential locations for the bins will be investigated.
4. CaRT partnership renewal – still to be confirmed.

FC26/27-028 **Consultations**

1. EV Infrastructure (31/7/26) – The PC had no comments to add.
2. Lucas Place – Orbit Housing has proposed improvements to Lucas Place, including upgrades to insulation, doors and windows. An information session will be held on Tuesday 21 July 2026, from 3- 5pm.

FC26/27-029 **Planning & Licensing Applications**

To note, consider and comment on new and current planning and licensing applications:

1. MK Dons – PLN/2025/0851 (Response date: 17/6/25)
Case remains open.
2. 1 The Green PLN/2026/0407 (Response date 21/05/26)
Listed building consent was granted. Planning permission was granted.
3. 8 Foxton PLN/2026/0928 (Response date 30/6/26)
No comments submitted.
4. The Manor House PLN/2026/1000 (Response date 1/7/26)
No comments submitted.
5. 27 Baskerfield Grove PLN/2026/1337 (Response date 30/7/26)
No comments submitted.
6. Enforcement Matters:
No current enforcement matters have been reported.
7. Planning received after the agenda was published and therefore comments will be

discussed and submitted in accordance with the scheme of delegation:
15 Castle Rose - PLN/2026/1370 (response date 23/7/26)
Heat Transfer Network Scheme - PLN/2026/1342 – (response date 10/8/26)

FC26/27-030 Council Projects

Council considered any Ward Projects submitted:

1. Geo-fencing for Lime and Dott E-Scooters:
Residents are now reporting issues directly to the operators. Concerns remain regarding two people travelling on a single scooter.
2. It was agreed to refurbish Woughton on the Green north noticeboard.
3. Other Ward Projects: No additional projects have been submitted.

FC26/27-031 Community Engagement

1. Annual Residents Meeting: Tuesday 16th June 2026
The meeting was once again highly successful, with approximately 70 residents in attendance. The regular schedule of meetings will be reviewed at the next meeting in September.
2. Citizens Advice Bureau in conjunction with Simpson and Ashland Parish Council:
Friday 10th July at Ashland Lakeside – no attendees probably due to hot weather. Next session is at St Mary's Church on Friday 9th October 10am-1pm.
3. Milton Keynes Hockey Club Day – Saturday 12th September:
MK Hockey Club has contacted OWPC regarding its annual club day and plans to expand the event to attract greater community participation. The Club suggested using the buffer zone between the astroturf and the residential area. The Council agreed that the playing fields would be a more suitable location and emphasised the need for appropriate car parking marshals.

FC26/27-032 Communications

1. Reports:
Cllr Hall, together with a resident, attended a Highways drop-in session on 9th July, to talk to officers with regards to traffic data collected in relation to Standing Way (Woughton Park and Woughton on the Green section) as part of an ongoing conversation regarding speed, noise and other matters of concern.
Travellers were camped in the linear park in Simpson from 8th – 10th July.
2. Correspondence:
No correspondence was reported.

FC26/27-033 Meetings

1. Council noted the next full council meeting will be held on 14th September 2026.

Meeting Ended 20:30

Signed Chair

Date