



AGENDA

PUBLIC NOTICE AND SUMMONS TO AN ORDINARY FULL COUNCIL MEETING

ALL MEMBERS of Old Woughton Parish Council are **summoned** to attend the Full Council meeting to be held:

Monday 12th January 2025 at 19h30

Venue: St Mary's Church, Woughton on the Green, MK6 3BS

Signed

RFO – Katherine Harmsworth

January 2026

Admission of the public and media:

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meetings) Act 1960. Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of business on the agenda (OWPC Standing Orders 3e).

Mobile Phones:

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

Recording of Meetings: The proceedings at this meeting may be recorded for the purpose of preparing the minutes of the meeting. In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting on the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda.

Guidance from the Department for Communities and local government can be viewed at the following link:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf

There follows a list of the business to be transacted (Agenda).

AGENDA – FULL COUNCIL

- FC25/26-050 **Public question time, including Parish and Ward Councillor updates.**
In accordance with Standing Order 3.4 & 3.5 members of the public may ask questions on any matters dealt with by Full Council included on this agenda. (Please note that this item will generally be restricted to a maximum of 15 minutes subject to Chair's discretion).
- FC25/26-051 **Apologies and Disclosures of Interests.**
1. To note the resignation of Cllr Wickramasinghe.
- FC25/26-052 **Co-option**
1. To consider applications for co-option to fill the current vacancies and, if appropriate, resolve to appoint a councillor.
- FC25/26-053 **Minutes:**
1. To agree and sign as a correct record the minutes of the Full Council meeting held on 10/11/25.
- FC25/26-054 **Finance & Admin (RFO):**
1. Payments: Council to note payment schedule 01/11/25 to 31/12/25
2. Yr to date Activity v Budget to note
3. To Note and sign Bank Reconciliations (METRO and LLOYDS)
4. Budget 2026/2027
5. Precept 2026/2027
6. Spending to approve:
7. Agree work to complete ready for the Audit and Assertion 10.
8. **Policies to Review:**
1. Biodiversity Policy
2. Equality & Diversity Policy
3. Freedom of Information and Publication Policy
4. Grievance Policy
5. Health and Safety Policy
6. Subject Access Request Policy
- FC25/26-055 **Allotments:**
1. Patch Allotment Report (PAA)
- FC25/26-056 **Environment Updates and decisions:**
1. CASE Work updates
2. CaRT Volunteer Partnership Renewal
3. Parking Matters
- FC25/26-057 **Consultations:**
To note, consider and comment on consultations & updates:
1. Community Governance Review - next steps
2. New Towns Briefing
3. Bucks Fire Consultation (28/1/26)
4. MKCC Budget 2026/27
5. MK City Plan 2050 (Response date 16/2/26)
6. Local Travel Plan
7. Neighbourhood Health
- FC25/26-058 **Planning & Licensing Applications:**

To note, consider and comment and update on new and not determined planning & licensing applications:

1. MK Dons – PLN/2025/0851 (Response Date 17/6/25)
2. 1 Saddington PLN/2025/1967 – Discharge of Conditions – Boundary Treatments (Response Date 06/10/25)
3. 2 Baskerfield PLN/2025/2086 (Response Date 12/11/25) – Permission granted, with conditions.
4. 58 Passmore PLN/2025/2173 (Response Date 20/11/25) – Permission granted, with conditions.
5. 27 Passmore PLN/2025/1712 (Response Date 21/11/25) – Permission granted, with conditions.
6. 5 The Green PLN/2025/1805 (Response Date 04/12/25)
7. 1 The Green PLN/2025/2517 (Response Date 24/12/25)
8. 1 Newport Road PLN/2025/2744 (Response date 19/01/26)
9. Enforcement Matters

FC25/26-059 **Council Projects:**

Council to consider any Ward Projects submitted:

1. Geo-Fencing : Lime & Dott E-bikes and Scooter mapping
2. Other Ward Projects

FC25/26-060 **Community Engagement:**

- 1 Defibrillator Awareness Training
- 2 Orchards 50 year celebration
- 3 The Big Spring Clean

FC25/26-061 **Communications:**

1. Reports: Members to give and update on any outside meetings attended
2. Communications Received from Residents

FC25/26-062 **Meetings:**

1. Council to note the next full council Meeting 9th March 2026
2. To consider arrangements for Residents Meeting 2026.

In accordance with the Public Bodies (Admission of Meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

FC25/26-063 **HR:**

1. Council to discuss and agree the appointment of a Clerk including contractual hours, rate of pay and working from home allowance.