



AGENDA

PUBLIC NOTICE AND SUMMONS TO AN ORDINARY FULL COUNCIL MEETING

ALL MEMBERS of Old Woughton Parish Council are **summoned** to attend the Full Council meeting to be held:

Monday 10th November 2025 at 19h30

Venue: St Mary's Church, Woughton on the Green, MK6 3BS

Signed

Acting Clerk - Vicky Gladstone

November 2025

Admission of the public and media:

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meetings) Act 1960. Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of business on the agenda (OWPC Standing Orders 3e).

Mobile Phones:

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

Recording of Meetings: The proceedings at this meeting may be recorded for the purpose of preparing the minutes of the meeting. In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting on the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda.

Guidance from the Department for Communities and local government can be viewed at the following link: https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf

There follows a list of the business to be transacted (Agenda).

AGENDA – FULL COUNCIL

FC25/26-038 Public question time, including Parish and Ward Councillor updates.

In accordance with Standing Order 3.4 & 3.5 members of the public may ask questions on any matters dealt with by Full Council included on this agenda. (Please note that this item will generally be restricted to a maximum of 15 minutes subject to Chair's discretion).

FC25/26-039 Apologies and Disclosures of Interests.

FC25/26-040 Minutes:

1. To agree and sign as a correct record the minutes of the Full Council meeting held on 14/07/25

FC25/26-041 Finance & Admin (RFO):

1. Payments: Council to note payment schedule 01/07/25 to 31/10/25
2. Yr to date Activity v Budget to note
3. To Note and sign Bank Reconciliations (METRO and LLOYDS)
4. **DRAFT BUDGET 2026/2027**
5. Precept 2026/2027 Recommendations
6. Revised Bin Contract / collections (4 dog bins twice weekly)
7. MKCC Funding (Household Support Fund - £500)
8. Savings Account Recommendations
9. Spending to approve: Directory – Local Council Administration 14th Edition (£144); Adult Defibrillator pads replacements (£78)
10. **Policies to Review:**
 1. Co-option Policy
 2. Co-option Application Form
 3. Reserves Policy
 4. Risk Register
 5. Scheme of Delegation
 6. Communications Policy
 7. IT Policy
 8. Complaints Policy
 9. Complaints Form
 10. Data Protection and Privacy Policy
 11. Disciplinary Policy
 12. Document Retention and Disposal Policy

FC25/26-042 Allotments:

1. Patch Allotment Report (PAA)

FC25/26-043 Environment Updates and decisions:

1. CASE Work updates
2. Parking Matters

FC25/26-044 Consultations:

To note, consider and comment on consultations & updates:

1. Community Governance Review - next steps
2. Regulation 19 – MK City Plan 2050

FC25/26-045 Planning & Licensing Applications:

To note, consider and comment and update on new and not determined planning & licensing applications:

1. MK Dons – PLN/2025/0851 (Response Date 17/6/25)
2. Ref: 174976 Sports Pavilion Premises License (Response date 05/08/25)
3. Ref: 175612 Ye Olde Swan –minor variation to Premises License (Response Date 30/09/25)
4. 1 Saddington PLN/2025/1145 – resubmission / discharge of conditions (Response Date 24/6/25)
5. 1 Saddington PLN/2025/1967 – Discharge of Conditions – Boundary Treatments (Response Date 06/10/25)
6. 2 Baskerfield PLN/2025/2086 (Response Date 12/11/25)
7. 58 Passmore PLN/2025/2173 (Response Date 20/11/25)
8. 27 Passmore PLN/2025/1712 (Response Date 21/11/25)
9. Grand Union Transfer Consultation PLN/2025/2268 (Response Date 12/11/25)
10. 5 The Green PLN/2025/1805 (Response Date 04/12/25)
11. Enforcement Matters

FC25/26-046 Council Projects:

Council to consider any Ward Projects submitted:

1. Geo-Fencing : Lime & Dott E-bikes and Scooter mapping
2. Other Ward Projects

FC25/26-047 Community Engagement:

- 1 Community Events : Apple Day (18th October 2025)
- 2 Remembrance Sunday (9th November 2025)
- 3 Defibrillator Awareness Training

FC25/26-048 Communications:

1. Reports: Members to give and update on any outside meetings attended
2. Communications Received from Residents

FC25/26-049 Meetings:

1. Council to NOTE the next full council Meeting 12th January 2026
2. Dates for meetings: 9th March 2026 and 11th May 2026.
3. To consider arrangements for Residents Meeting 2026.