



AGENDA

PUBLIC NOTICE AND SUMMONS TO AN ORDINARY FULL COUNCIL MEETING

ALL MEMBERS of Old Woughton Parish Council are **summoned** to attend the Full Council meeting to be held:

Monday 10th March 2025 at 19h30

Venue: St Mary's Church, Woughton on the Green, MK6 3BS

Signed

Acting Clerk - Vicky Gladstone

March 25

Admission of the public and media:

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meetings) Act 1960. Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of business on the agenda (OWPC Standing Orders 3e).

Mobile Phones:

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

Recording of Meetings: The proceedings at this meeting may be recorded for the purpose of preparing the minutes of the meeting. In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting on the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda.

Guidance from the Department for Communities and local government can be viewed at the following link: https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf

There follows a list of the business to be transacted (Agenda).

AGENDA – FULL COUNCIL

- FC24/25-087 **Public question time, including Parish and Ward Councillor updates.**
In accordance with Standing Order 3.4 & 3.5 members of the public may ask questions on any matters dealt with by Full Council included on this agenda. (Please note that this item will generally be restricted to a maximum of 15 minutes subject to Chair's discretion).
- FC24/25-088 **Apologies and Disclosures of Interests**
- FC24/25-089 **Minutes.** To agree as a correct record the minutes of the Full Council meeting held on 13th January 2025.
- FC24/25-090 **Finance & Admin (RFO)**
1. Payments: Council to note payment schedule 01/01/25 to 28/02/25
 2. Yr to date Activity v Budget to note
 3. To Note and sign Bank Reconciliations (METRO and LLOYDS)
 4. To agree RFO access to bank accounts / Signatory. Review Metro Account
 5. To agree list of regular payments for 2025-2026
 6. To appoint Internal Auditors – J Simonds (£200)
 7. Policies to review:
 - 1.Risk Register
 - 2.Financial Regulations (note new Model issued April 2024 - to be reviewed)
 - 3.Asset Register
- FC24/25-091 **Allotments**
1. Patch Allotment Report (PAA)(Previously Circulated)
 2. Edge Software Update and Capital Projects
- FC24/25-092 **Environment Updates and decisions.**
1. Canal Matters: CaRT - Partnership Renewal; Hedge Laying workshop
 2. Speedwatch Scheme Update
 3. Environment – Ward Issues: Parish Monitoring ; 'The GB Spring Clean' Campaign
- FC24/25-093 **Consultations.**
To note, consider and comment on consultations & updates:
1. Ward Boundary Review second submission
 2. MKCC Community Governance Informal Consultation
 3. Community Right to Bid – Ye Olde Swan
- FC24/25-094 **Planning & Licensing Applications.**
To note, consider and comment and update on new and current planning & licensing applications.
- FC24/25-095 **Council Projects**
Council to consider any Ward Projects submitted:
1. Maintenance of Parish Boards - WoTGS
- FC24/25-096 **Community Engagement.**
1. MK Citizens Advice outreach service update (April 2025) – to agree further commitment
 2. Annual Residents meeting 24 June 2025 – Keynote Speakers
 3. Community Events – Working Party Report (VE Day; Apple Day etc)
- FC24/25-097 **Communications.**
1. Reports: Members to give and update on any outside meetings attended
- FC24/25-098 **Meetings.**
1. Council to NOTE the next full council and AGM meeting on 12th May 2025