

## MINUTES FULL MEETING OF THE COUNCIL

**Monday 13 January 2025 at 19h30**

**Venue:** St Mary's Church, Woughton on the Green, MK6 3BS

### Members Present

Councillors: Charlotte Hall (Chair), Vanessa Freeman Gwynn (Vice Chair), Phil Nash, Rob Grindley, Ray Brown, Mary Major, Ryan Gillies.

**Officer Present:** Vicky Gladstone (acting clerk)

Meeting Started: 7.30 pm

FC24/25-075 **Public Questions:** No members of the public were present

FC24/25-076 **Apologies and Conflicts of Interest:** Apologies received and accepted from Cllr Roshini Wickramasinghe. Conflict of Interests were noted from: Cllr Mary Major as a Trustee of the Patch Allotment Association (PAA) and Cllr Charlotte Hall as President of the PAA. Cllr Vanessa Freeman Gwynn and Cllr Charlotte Hall noted an interest regarding a planning matters (Item 082)

FC24/25-077 **Minutes:** Full Council meeting minutes held on 11<sup>th</sup> November 2024 were approved and signed as a correct record of the meeting held.

### FC24/25-078 **Finance & Admin (RFO):**

1. Payments: Payment schedule 01/11/24 to 31/12/24: approved and noted.
2. Yr to date Activity v Budget noted
3. Bank Balances noted and Reconciliations signed £33,693.88 current account £20,668.29 instant access account.
4. To consider Appointment of part-time RFO / Clerking Duties (Previously Circulated) Liaising with Simpson Council and their Clerk has been happy to take on some of the work for this Council. It was approved that she be employed at 2 hours per week taking up accounts side on a scale point 24 £17.79 p.h. which was approved. It was agreed that it be discussed at the next meeting whether another laptop would be prudent to purchase. Proposed by Ray and seconded by Phill and approved by all present.
5. Budget 2025-2026 / Precept Consideration. No feedback has been received from residents and therefore it was adopted precept levy of £28,000. The Chair will administer the precept paperwork before the end of January.

### FC24/25-079 **Allotments:**

1. Patch Allotment Report (PAA): Cllr. Nash reported and updated the meeting that the leak was fixed which cost £450 with is within the ringfenced monies. There was a certificate of compliance and a point was installed to give early warning of any future leak, the fence has been completed which cost £3, reserves now £8,450?
2. Edge Software Update and Capital Projects. Migration has happened with first training session taking place tomorrow. No invoice has been received as yet.

### FC24/25-080 **Environment Updates and decisions:**

1. Canal Matters: CaRT - Partnership Renewal. Vanessa reported that 2 x representatives

came along and paperwork was taken away for approval. They also removed a tree from the canal. They also informed that hedging is first on the list and will ask for volunteers.

2. Speedwatch Scheme Update: The Borough has approved where to put permanent signs and the Parish Council will be doing the installation after doing a risk assessment. A newsletter was received stats stated that 2024 the operator 11,451 hours more volunteers are needed.
3. Environment – Ward Issues: Parish Monitoring. The Chair noted that there has been a new contractor and there have been good reports. There is a monthly meeting for Parishes online when problems can be reported.

**FC24/25-081 Consultations:**

To note, consider and comment on consultations & updates: Groveway outcomes; Ward Boundary Review second submission (Previously Circulated) A map was presented to the meeting which reflected what the Parish Council had proposed albeit that the map is still open for review, which is useful as some errors were found.

**FC24/25-082 Planning & Licensing Applications:**

Two application regarding Ye Olde Swan signs which have now been moved onto the pubs own land. Other application is regarding landscaping, gravelling is changing to lawn, The access to the rear is being changed to prevent a step into the pub. More lighting to be changed to lanterns. Tables being moved into the garden.

5 The Green - raised query regarding signage therefore preventing public consultation.

**FC24/25-083 Council Projects:**

Council to consider any Ward Projects submitted:

1. Defibrillator Training – The Ambulance people will be doing training and dates to be put forward in the near future.

**FC24/25-084 Community Engagement:**

1. MK Citizens Advice Outreach: dates proposed were 17<sup>th</sup> January and a further one planned for April
2. Annual Residents meeting: Date proposed 24<sup>th</sup> June and representatives from Canal River Trust and Parks Trust, Highways and the Hospital, were suggested to be invited as speakers.

**FC24/25-085 Communications:**

1. Reports: Dons Set have passed on a poster suggestion for posting in Woughton which was approved and 4 posters will be requested
2. Correspondence from Residents;

**FC24/25-086 Meetings: 14<sup>th</sup> July,**

**Meeting Dates for 2025 Agreed**

Council NOTED the next full council meeting on 10<sup>th</sup> March 25, starting at 19h30. The meeting ended at 20.53

|                  |        |            |
|------------------|--------|------------|
| DATE: 10/03/2025 | CHAIR: | SIGNATURE: |
|------------------|--------|------------|