
MINUTES FULL MEETING OF THE COUNCIL

Monday 9 September 2024 at 19h30

Venue: St Mary's Church, Woughton on the Green, MK6 3BS

Members Present

Councillors: Charlotte Hall (Chair), Vanessa Freeman Gwynn (Vice Chair) Phil Nash, Rob Grindley, Ray Brown, Mary Major, Ryan Gillies.

Officer Present: Vicky Gladstone (acting clerk)

Meeting Started @ 19h30

- FC24/25-050 **Public question time, including Parish and Ward Councillor updates:**
One member of the public raised concerns regarding the MK DonsSet (and with a Change of ownership of the Dons) as to whether there is the scope within the lease to build on the site / grounds/ playing fields. It was resolved to seek a copy of the lease / details of and guidance here.
- FC24/25-051 **Apologies and Conflicts of Interest:** Apologies were received and accepted from Cllr Roshini Wickramasinghe. Conflict of Interests were noted from: Cllr Mary Major as a Trustee of the Patch Allotment Association (PAA) and Cllr Charlotte Hall as President of the PAA. Cllr Vanessa Freeman Gwynn noted an interest regarding a planning matter (Item 058-3)
- FC24/25-052 **Minutes** Full Council meeting minutes held on 8th July 2024 were approved and signed as a true record of the meeting held.
- FC24/25-053 **Finance & Admin (RFO)**
1. Payments, Council approved and noted the payment schedule 01/07/24 to 31/08/24 as previously circulated.
 2. Yr to date activity v budget : this was noted
 3. Bank Reconciliations as at 31/08/24 noted and agreed:
Current Account : £13,320.45
Instant Access (Metro) : £20,604.17
 4. To consider purchase of Paediatric Defib Pads: Cllr Hall requested that Council purchase a set of paediatric defibrillator pads as an addition to the adult set (£100 excl VAT). This was agreed
 5. To consider purchase Allotment Software ('Edge') The cost would be covered through the plot rental income. It was agreed that a 5 yr agreement would be most cost effective. Agreement fine details to be considered but purchase unanimously agreed.
 6. To agree payment to Allotments £100 (re: open day) :payment approved
 7. Bank Mandates Update: Roy Kenyon and Vicky Mote have been removed from the Bank Mandates and PO address updated. Cllr Mary Major to be added to Lloyds Account.

- FC24/25-054 **Microsoft 365 Update**
No Update as at this time.
- FC24/25-055 **Allotments**
1. Patch Allotment Report circulated and approved. A potential water leak at the site is being investigated at this time. Council is waiting on the outcome of a planning application to carry out tree works to the Eastern border of the site (Newport Road)
 2. Edge Software: The system requires a tablet which will require insurance cover.
 3. Patch Allotment Devolved Management Agreement Update- this has been completed and signed off. Noted by Council.
- FC24/25-056 **Environment Updates and decisions.**
1. Environment & Canal Matters: Cllr Vanessa Freeman Gwynn has arranged a meeting with officers from The Canal and River Trust to discuss outstanding matters.
 2. Speedwatch Scheme: First monitoring session has been arranged. Further volunteers needed from across the parish.
 3. Illegal Encampments: 2 (new locations to the parish: Passmore and Woughton Park) encampments have been swiftly moved on over the summer period. Consideration needed as to any practical measures to limit possible future access, but whilst considering multi-use (Redways etc) and the need for access by contractors.
- FC24/25-057 **Consultations.**
1. Groveway (H9) Consultation currently on traffic safety / calming programme H9 and Simpson Drive (Closes 18/10/24)
 2. Ward Boundary Review – phase 1 of Consultation (9/9/24) current. Council to submit a statement with emphasis on maintaining cohesion (key characteristics) and that the parish is not split across any future wards. The second consultation phase will take place in November 2024.
 3. MKCC City Plan – Consultation Taking Place on the new City Plan 2050.
- FC24/25-058 **Planning & Licensing Applications.**
The following Planning Applications were discussed:
- 1) 6 Passmore : no comments submitted
 - 2) 15 Castle Rose : comments submitted
 - 3) 1 Saddington : comments submitted
- FC24/25-059 **Council Projects**
To consider any Ward Projects submitted: Ongoing investigation in Passmore regarding a bench. Residents have been surveyed (72 properties (27 responses with 4 against))
- FC24/25-060 **Community Engagement.**
1. MK Citizens Advice – Next Outreach Session 11th October
 2. Annual Residents Meeting June 2025 : need to consider keynote speakers / topics and secure a date.
 3. To note letter submitted to The Parks Trust in support of their section 106 Project in the parklands.
 4. Council received report with regards to concern over welfare of a dog in the parish. Council to share this with relevant agencies.

FC24/25-061 **Communications.**

1. Reports:

Members to give update on any outside meetings attended:

Apple Day 19th October (Orchards) - Council to attend and agreed to purchase some feather banners with LOGO.

There have been a number of reports from residents with regards to antisocial behaviours (drugs, littering, graffiti, motorbikes on redways). Residents are encouraged to report all events.

2. Newsletter/Calendars: Communications Working Group working on next newsletter edition due to be delivered end of September.

FC24/25-062 **Meetings.**

Note Remembrance Sunday – laying of Wreath 10th November 2024

Next FC meeting date: 11th November 2024

The meeting ended at 21.10

DATE: 11/11/2024	CHAIR:	SIGNATURE:
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