

MINUTES

Monday 15 January 2024 at 19h30

Venue

St Mary's Church, Woughton on the Green, MK6 3BS.

Members Present

Councillors Charlotte Hall-Chair, Roshini Wickramasinghe, Ray Brown, Geoff Long, Roy Kenyon, Phil Nash.

Officer Present

Vicky Mote (Clerk/RFO).

Residents

One resident present.

Meeting Started @ 19h34.

FC23/24-73 Apologies

Council RESOLVED to accept apologies from councillor's Vanessa Freeman Gwynn, Mary Major and Rob Grindley.

FC23/24-74 Declarations of Interests

Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered. There were no declarations to note.

FC23/24-75 Public question time, including Parish and Ward Councillor updates

In accordance with Standing Order 3.4 & 3.5 members of the public may ask questions on any Matters dealt with by Full Council included on this agenda. (Please note that this item will generally, be restricted to a maximum of 15 minutes, subject to Chair's discretion).

Resident raised the issue regarding Primary Care Networks / Neighbourhood boundaries. There has been no consultation regarding revised boundaries. Under a boundary review, Passmore will now fall under central MK and not the southeast. The Passmore Residents Association will be lodging a challenge against this change.

Councillor Charlotte Hall confirmed that she sits on the Joint Health Overview and Scrutiny Committee and will take this up under her 'Ward' hat and revert back to the resident.

FC23/24-76 Minutes

Council RESOLVED that the draft minutes of the Full Council meeting held on 13 November 2023 be accepted as a true copy. Duly signed by Councillor Charlotte Hall (Chair).

The Chair proposed to move agenda item FC23/24-77 to the end of the agenda, once all other items had concluded, Council agreed.

FC23/24-77 Budget/Precept 2024/25

1. Clerk/RFO to present the draft budget, together with financial report.
Council NOTED the RFO report submitted, together with the proposed draft budget and precept requirement.
2. Council to discuss and agree both the budget and precept demand for 2024/25.
Councillors raised and discussed a number of items within the proposed budget.
Council RESOLVED to accept the proposed budget for 2024/25 at £25,330 and precept requirement of £28,453. Clerk pointed out that whilst Milton Keynes City Council like to use percentage increase, the actual increase for a Band D equivalent will be 45p from 2023/24 to 2024/25.
3. Council to review the Reserve Policy.
Council RESOLVED to make no changes.
4. Council to review the Risk Management Schedule.
Council NOTED the report and had no questions.

FC23/24-78 Finance (RFO)

1. Payments, Council NOTED the payment schedule 01/11/23 to 31/12/23 (previously circulated), there were no questions raised.
2. Actual vs Budget 2023/24 report YTD 31/12/23 (previously circulated).
Council NOTED the report, there were not questions raised.

FC23/24-79 Meeting Log Update

Clerk gave a brief overview on progress.

FC23/24-80 Microsoft 365 Migration update

Councillor Charlotte Hall confirmed that migration had taken place and the next steps would be to survey all councillors to find out how they are getting on.

Councillor Phil Nash confirmed he had had a conversation with Cloudy IT on a number of points he raised and will revert back to all with a Q&A. Further decisions will need to be made by Council on how they wish to use the new platform, primarily, in so far as communication goes.

FC23/24-81 Payroll

Council NOTED the government agreement on salary uplift for 2023/24, to be backdated to 01 April 23.

FC23/24-82 Allotments

1. Patch Allotment Report (previously circulated).
 - (a) Councillor Roy Kenyon asked that it be noted and recognised that the Patch Allotment Association has now procured an electric mower for the Redway School, from the money raised selling the railway sleeper donated by National Rail.
 - (b) It was noted that Les will be retiring from the Patch Allotment Association committee.
2. Patch Allotment Trees on the West Boundary (Newport Road).
Council NOTED their ownership of these trees, which are within the red line drawing of the Deeds.
3. Council AGREED that the Clerk go ahead with the initial tree survey to assess if there is any immediate risk or need for maintenance works. Clerk confirmed she had approached three service providers for quotes however, only one received. Clerk to go ahead with RTM quote at £180 + VAT.

FC23/24-83 Environment Updates and decisions

1. Environment & Canal Matters.
Report by Councillors Roshini Wickramasinghe and Geoff Long NOTED.

2. Speedwatch

Councillor Roy Kenyon gave an update on signage at a potential cost of £500. Clerk confirmed that there is a budget in 2023/24 for £400 and that permission will need to be sort from Milton Keynes City Council to fix signs to lamp posts.

FC23/24-84 Consultations

To note, consider and comment on new consultations.

1. Draft City Council Budget 2024/25 | Milton Keynes City Council ([milton-keynes.gov.uk](https://www.milton-keynes.gov.uk)), deadline 31/01/24.
2. Get Around MK: electric vehicles survey | Milton Keynes City Council ([milton-keynes.gov.uk](https://www.milton-keynes.gov.uk)), deadline 31/03/24.

Councillor Charlotte Hall asked all councillors to complete the various consultations if they have an interest.

FC23/24-85 Planning Applications

To note, consider and comment on new and amended planning applications.

23/02420/FUL

At: 5 The Green Woughton On The Green Milton Keynes MK6 3BE.

Proposal: The erection of a 2-bedroom timber framed dwelling. Old Woughton Parish Council had no comment to make.

23/02429/TCA

At: St Marys Church Newport Road Woughton On The Green Milton Keynes.

Proposal: The pruning of two trees (T1 and T2) away from adjacent building.
Old Woughton Parish Council had no comment to make.

23/02703/HOU

At: 8 Rogers Croft Woughton On The Green Milton Keynes MK6 3DB.

Proposal: The erection of a single storey free standing front out-building/garage with new vehicular access and Cellweb TRP gravel drive. Old Woughton Parish Council had no comment to make.

23/00445/ENF

At: 16 Verley Close, Woughton on the Green.

Alleged Breach: Replacement of garden boundary fence and trellis with 2.2m high solid fence. It was NOTED that there was no alleged breach due to permission given in a previous application.

23/02660/FUL

At: 1 Saddington Woughton Park Milton Keynes MK6 3EH.

Proposal: Erection of a 2-bedroom dwelling including formation of new access and removal of extensions on existing property as well as garden structures.

Old Woughton Parish Council (OWPC) fully supports the following submitted reports/ comments and recommendations:

1. Milton Keynes City Council Ecology Report.
2. Report and recommendations submitted by Milton Keynes City Council tree Officer.
3. Report by Cherfield Ecology, especially to point 4.4 Recommended Enhancements and Mitigation.

In relation to document reference 3-051, existing site plan, should the planning application be granted, OWPC would like the following specific conditions listed:

1. Remove single storey extension and roof terrace.
2. Remove summer house.
3. Remove diseased tree (refer to Arboricultural Impact Assessment).
4. In order to protect the local habitat and ecology, the applicant should ensure they re-instate and enhance the hedgerow screening along the frontage of the whole site

(1 Saddington and New Build margins), which has gradually been depleted over time by unauthorised activity beyond the property boundaries.

23/02882/DISCON

At: 2 The Green Woughton On The Green Milton Keynes MK6 3BE.

Proposal: Approval of details required by conditions 4 (Tree Protection), 5 (Fencing and Ground Protection Details), 6 (Foundation Design), and 9 (Ecological Enhancement).

Old Woughton Parish Council had no comment to make.

FC23/24-86 Licensing Applications

There were no applications to review.

FC23/24-87 Biodiversity

Under the 2021 Environment Act, public authorities (including town and parish councils) operating in England, must consider what they can do to conserve and enhance biodiversity. Council to review and agree any changes to the template circulated by BALC.

Council NOTED the draft policy template and agreed that further work is needed and will bring back to the next meeting for approval and adoption.

FC23/24-88 Community Engagement

1. MK Citizens Advice outreach service update.
Councillor Charlotte Hall confirmed that another session was held on 05/12/23.
2. MKCC Winter Plan Funding Payment 23/24
Council NOTED the additional funding received.

Clerk confirmed the outstanding balance of the grant funding is £972.08, which is earmarked.

FC23/24-89 Communications

1. Reports: Members to give an update on any meetings attended. There were no reports to note.
2. Newsletter/Calendars: (Communications Working Group).

Cllr Phil Nash confirmed the next edition is being worked on and that if councillors had anything they wish to include, to please forward.

FC23/24-90 Clerk Appointment

Council to discuss and agree next steps in relation to the appointment of a new Clerk.

Councillor Charlotte Hall confirmed that Vicky will be resigning and council needs to consider how to best advertise the role.

It was agreed that the Clerk send out an email to the Milton Keynes Clerk network in the first instance. Clerk confirmed that the role can also be advertised via SLCC and NALC, at a cost. It was suggested an advert also be included in the next Newsletter.

FC23/24-91 Meetings

Council NOTED the next full council meeting on Monday 11 March 24 at 19h30.