



Old Woughton Parish Council  
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## PUBLIC NOTICE AND SUMMONS TO A MEETING OF FULL COUNCIL

**ALL MEMBERS** of Old Woughton Parish Council are **summoned** to attend the Full Council meeting to be held:

**Monday 13 November 2023 at 19h30**  
**Venue: St Mary's Church, Woughton on the Green, MK6 4BE**

Signed

**Vicky Mote**  
Parish Clerk

06 November 2023

### **Admission of the public and media:**

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meetings) Act 1960. Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of business on the agenda (OWPC Standing Orders 3e).

### **Mobile Phones:**

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

**Recording of Meetings:** The proceedings at this meeting may be recorded for the purpose of preparing the minutes of the meeting. In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting on the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda.

Guidance from the Department for Communities and local government can be viewed at the following link:

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/343182/140812\\_Openness\\_Guide.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf)

There follows a list of the business to be transacted (Agenda).

Full Council Agenda 13-11-23

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<b>AGENDA</b>	
FC23/24-56	<b>Apologies:</b> To receive, note and agree apologies.
FC23/24-57	<b>Declarations of Interests:</b> Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.
FC23/24-58	<b>Public question time, including Parish and Ward Councillor updates:</b> In accordance with Standing Order 3.4 & 3.5 members of the public may ask questions on any matters dealt with by Full Council included on this agenda. (Please note that this item will generally, be restricted to a maximum of 15 minutes, subject to Chair's discretion).
FC23/24-59	<b>Minutes.</b> To agree as a correct record the minutes of the Full Council meeting held on 11 September 2023.
FC23/24-60	<b>Finance (RFO)</b> 1. <u>Payments</u> , Council to note payment schedule (previously circulated). 2. <u>Actual vs Budget 2023/24 report</u> (previously circulated). 3. <u>Draft Budget 2024/25</u>
FC23/24-61	<b>Meeting Log Update.</b> Council to note and review highlighted items.
FC23/24-62	<b>Policies</b> , Council to review and adopt 1. Vexatious Policy. 2. Working Groups (Task & Finish) Terms of Reference. 2.1 Finance. 2.2 Communications. 2.3 Planning. 2.4 Allotments
FC23/24-63	<b>Allotments (Cllr Kenyon)</b> Patch Allotment Report (PAA) (previously circulated)
FC23/24-64	<b>Environment Updates and decisions.</b> 1. Environment & Canal Matters. 2. Speedwatch, Cllr Kenyon to give an update.
FC23/24-65	<b>Assets</b> <u>Bins:</u> 2023 risk assessment carried out, Council to agree the bin replacement plan. <u>Noticeboards:</u> 2023 risk assessment carried out, Council to agree the refurbishment plan.
FC23/24-66	<b>Training</b> Council to ratify the Clerk' attendance at the SLCC Community Engagement Summit 22/11/23.
FC23/24-67	<b>Consultations</b> Milton Keynes City Council: Carbon and Climate Study Public Consultation, deadline 14/11/23.
FC23/24-68	<b>Planning Applications:</b> To note, consider and comment on new and amended planning applications.  <u>23/02291/PRIOR</u> -Deadline for comment 13/11/23 At: 2 The Green Woughton On The Green Milton Keynes MK6 3BE. Proposal: Prior Approval for change of use from a mixed C3 residential and class B1a office use to a class C3 residential use only.  <u>23/02030/TCA</u> -NO OBJECTIONS At: 8 The Green Woughton On The Green Milton Keynes MK6 3BE. Proposal: The removal of storm damage and reduction by 1.5m of Plum tree (T2)(current height approx 5m) and reduction of lateral branches overhanging road by 1m of Hawthorn (T1)(current height approx 4m).
FC23/24-69	<b>Licensing Applications:</b> To note, new and amended licensing applications.

FC23/24-70	<p><b>Community Engagement:</b> Council to discuss and consider the following:</p> <ol style="list-style-type: none"> <li>1. MK Citizens Advice outreach service.</li> <li>2. MKCC Winter Plan Funding Payment 23/24.</li> </ol>
FC23/24-71	<p><b>Communications</b></p> <ol style="list-style-type: none"> <li>1. <u>Reports:</u> Members to give an update on any meetings attended.</li> <li>2. <u>Newsletter/Calendars:</u> (Cllr's Freeman-Gwynn, Hall and Nash).</li> </ol>
FC23/24-72	<p><b>Meetings</b></p> <p>Council to NOTE the next full council meeting on Monday 08 January 24 at 19h30.</p> <p>Council to AGREE the meeting dates for 2024, second Monday of the month, starting at 19h30 as follows: 08 Jan 24, 11 Mar 24, (AGM) 13 May 24, 08 Jul 24, 09 Sept 24, 11 Nov 24.</p> <p>Council to AGREE a date for the Residents meeting in 2024.</p>