



## PUBLIC NOTICE AND SUMMONS TO A MEETING OF FULL COUNCIL

**ALL MEMBERS** of Old Woughton Parish Council are **summoned** to attend the Full Council meeting to be held on:

**Monday 13 March 2023 at 19h30**  
**Venue: St Mary's Church, Woughton on the Green**

Signed

**Vicky Mote**  
Parish Clerk

06 March 2023

### **Admission of the public and media:**

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meetings) Act 1960. Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of business on the agenda (OWPC Standing Orders 3e).

### **Mobile Phones:**

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

**Recording of Meetings:** The proceedings at this meeting may be recorded for the purpose of preparing the minutes of the meeting. In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda.

Guidance from the Department for Communities and local government can be viewed at the following link:

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/343182/140812\\_Openness\\_Guide.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf)

There follows a list of the business to be transacted (Agenda).

REF	AGENDA
FC22/23-48	<b>Public question time, including Parish and Ward Councillor updates:</b> In accordance with Standing Order 3.4 & 3.5 members of the public may ask questions on any matters dealt with by Full Council included on this agenda. (Please note that this item will generally be restricted to a maximum of 15 minutes, subject to Chair's discretion).
FC22/23-49	<b>Apologies:</b> To receive, note and agree apologies.
FC22/23-50	<b>Declarations of Interests:</b> Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.
FC22/23-51	<b>Minutes</b> To agree as a correct record the minutes of the Full Council meeting held <b>on 09 January 2023.</b>
FC22/23-52	<b>Clerks Report</b> Update on previous outstanding Full Council meeting actions.
FC22/23-53	<b>Finance (RFO)</b> 1. <u>Payments</u> , Council to approve latest payment schedule (previously circulated). 2. <u>Budget vs Actual</u> , report (previously circulated). 3. <u>External Audit</u> , Council to resolve that in line with The Local Audit and Accountability Act 2014, as annual turnover does not exceed £25,000, they wish to opt out of a full external audit.
FC22/23-54	<b>Civility and Respect</b> Council to discuss and agree to sign up to the pledge.
FC22/23-55	<b>IT System</b> Office 365, Council to note update.
FC22/23-56	<b>Allotments (Cllr Kenyon)</b> Patch Allotment Report (PAA) (previously circulated).
FC22/23-57	<b>Environment Updates and decisions.</b> 1. Environment & Canal Matters. 2. Devolved landscaping/ERLASS update. 3. Speedwatch, Cllr Kenyon to give an update.
FC22/23-58	<b>Planning Applications:</b> To consider and comment on new and amended planning applications.  23/00228/HOU 10 Baskerfield Grove (deadline 02/03/23) 23/00400/LBC North Cottage, The Green (deadline 21/03/23) 23/00301/LBCM 5 The Green, (deadline 20/03/23)
FC22/23-59	<b>Licensing Applications:</b> To consider and comment on new and amended licensing applications.  <b>Boroughwide Street Trading Consent – Renewal</b> We have received an application from Soft99Whip (Reg S99 WHP) on 21 February 2023 for 1 ice cream van to trade Boroughwide. <b>Monday to Sunday 15:00 to 20:00</b> Deadline for comment 21/03/23.

FC22/23-60	<p><b>Consultations:</b> To consider and comment. Milton Keynes New City Plan: Ambition &amp; Objectives and Sustainability Appraisal Scoping Report Consultation, deadline 16 March 2023.</p>
FC22/23-61	<p><b>Community Engagement:</b> Council to discuss and consider the following:</p> <ol style="list-style-type: none"> <li>1. King Charles III Coronation Saturday 06 May 2023.</li> <li>2. MK Citizens Advice Outreach Service (Cost of Living Winter Plan Funding MKCC)-Update by Cllr's CH and VFG.</li> </ol>
FC22/23-62	<p><b>Communications</b></p> <ol style="list-style-type: none"> <li>1. <u>Reports:</u> Members to give an update on any meetings attended.</li> <li>2. <u>Written Correspondence:</u> Council to note correspondence sent/received. The Pensions Regulator, employer re-enrollment duties due 29/03/23.</li> <li>3. <u>Newsletter/Calendars:</u> (Cllr's Freeman-Gwynn, Hall and Nash).</li> </ol>
FC22/23-63	<p><b>Meetings</b></p> <ol style="list-style-type: none"> <li>1. Council to NOTE the next full council meeting on Monday 15 May 2023 at 19h30.</li> <li>2. Council to NOTE the date for the Annual Residents Meeting 20 June 23 and agree topics to be included.</li> </ol>