



Old Woughton Parish Council  
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## PUBLIC NOTICE AND SUMMONS TO A MEETING OF FULL COUNCIL

**ALL MEMBERS** of Old Woughton Parish Council are **summoned** to attend the Full Council meeting to be held on:

**Monday 09 January 2023 at 19h30**  
**Venue: St Mary's Church, Woughton on the Green**

Signed

*Vicky Mote*

Parish Clerk

03 January 2023

### **Admission of the public and media:**

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meetings) Act 1960. Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of business on the agenda (OWPC Standing Orders 3e).

### **Mobile Phones:**

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

**Recording of Meetings:** The proceedings at this meeting may be recorded for the purpose of preparing the minutes of the meeting. In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda.

Guidance from the Department for Communities and local government can be viewed at the following link:

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/343182/140812\\_Openness\\_Guide.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf)

There follows a list of the business to be transacted (Agenda).

23-01-09 Parish Council Meeting Agenda

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REF	AGENDA
FC22/23-32	<b>Public question time, including Parish and Ward Councillor updates:</b> In accordance with Standing Order 3.4 & 3.5 members of the public may ask questions on any matters dealt with by Full Council included on this agenda. (Please note that this item will generally be restricted to a maximum of 15 minutes, subject to Chair's discretion).
FC22/23-33	<b>Apologies:</b> To receive, note and agree apologies.
FC22/23-34	<b>Declarations of Interests:</b> Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.
FC22/23-35	<b>Minutes</b> To agree as a correct record the minutes of the Full Council meeting held <b>on 14 November 2022.</b>
FC22/23-36	<b>Clerks Report</b> Update on previous outstanding Full Council meeting actions.
FC22/23-37	<b>Finance (RFO)</b> <ol style="list-style-type: none"> <li>1. <u>Payments</u>, Council to approve latest payment schedule (previously circulated).</li> <li>2. <u>Budget vs Actual</u> report (previously circulated).</li> <li>3. <u>TTNC (VOIP Phone)</u>, Council to ratify direct debit.</li> <li>4. <u>Bank</u>, Council to agree change in bank, Metro does not offer dual online approval.</li> <li>5. <u>Budget/Precept 2023/24</u>: Council to approve.</li> <li>6. <u>Reserve Policy</u>: Council to review and approve.</li> </ol>
FC22/23-38	<b>Policies</b> , Council to review and adopt the following policies: <ol style="list-style-type: none"> <li>1. Safeguarding Policy &amp; Procedure (NEW).</li> <li>2. Volunteer Policy (REVISED).</li> </ol>
FC22/23-39	<b>IT System Upgrades</b> , Council to consider proposals for the following and agree if coming out of 2022/23 budget or carried forward to 2023/24 budget. <ol style="list-style-type: none"> <li>1. Purchase of a Parish Council laptop.</li> </ol>
FC22/23-40	<b>Allotments (Cllr Kenyon)</b> Patch Allotment Report (PAA) (previously circulated).
FC22/23-41	<b>Environment Updates and decisions.</b> <ol style="list-style-type: none"> <li>1. Environment &amp; Canal Matters.</li> <li>2. Devolved landscaping update.</li> <li>3. ERLASS, pathways that are not main thoroughfares, need clearing.</li> <li>4. Speedwatch (Cllr Kenyon).</li> </ol>
FC22/23-42	<b>Planning Applications:</b> To consider and comment on new and amended planning applications.  <u>22/03059/TPO</u> At: St Mary's Church Newport Road Woughton on The Green Milton Keynes. Proposal: The first major lateral branch on Northern side to be reduced by 2m on the Cedar Tree (T1) protected by Milton Keynes Council Tree Preservation Order no. PS/540/15/19 Deadline: 11/01/23
FC22/23-43	<b>Consultations:</b> To consider and comment.
FC22/23-44	<b>Community Engagement:</b> Council to discuss and consider the following: <ol style="list-style-type: none"> <li>1. King Charles III Coronation Saturday 06 May 2023.</li> <li>2. MK Citizens Advice Outreach Service (Cost of Living Winter Plan Funding MKCC)- Cllr Freeman-Gwynn.</li> </ol>

FC22/23-45	<p><b>Communications</b></p> <ol style="list-style-type: none"> <li>1. <u>Reports</u>: Members to give an update on meetings attended. (Lucas Place; Pavilion; MK East; Wheelie Bin Roll Out).</li> <li>2. <u>Written Correspondence</u>: Council to note correspondence sent/received.</li> <li>3. <u>Newsletter/Calendars</u>: (Cllr's Freeman-Gwynn, Hall and Nash).</li> </ol>
FC22/23-46	<p><b>Woughton Welfare Trust</b></p> <p>Cllr Hall to nominate Cllr Long as a trustee.</p>
FC22/23-47	<p><b>Meetings</b></p> <p>Council to NOTE the next full council meeting on Monday 13 March 2023 at 19h30.</p>