



Old Woughton Parish Council
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PUBLIC NOTICE AND SUMMONS TO A MEETING OF FULL COUNCIL

ALL MEMBERS of Old Woughton Parish Council are **summoned** to attend the Full Council meeting to be held on:

Monday 14 November 2022 at 19h30
Venue: St Mary's Church, Woughton on the Green

Signed

Vicky Mote

Parish Clerk

November 2022

Admission of the public and media:

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meetings) Act 1960. Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of business on the agenda (OWPC Standing Orders 3e).

Mobile Phones:

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

Recording of Meetings: The proceedings at this meeting may be recorded for the purpose of preparing the minutes of the meeting. In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda.

Guidance from the Department for Communities and local government can be viewed at the following link:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf

There follows a list of the business to be transacted (Agenda).

REF	AGENDA
FC22/23-18	Public question time, including Parish and Ward Councillor updates: In accordance with Standing Order 3.4 & 3.5 members of the public may ask questions on any matters dealt with by Full Council included on this agenda. (Please note that this item will generally be restricted to a maximum of 15 minutes, subject to Chair's discretion).
FC22/23-19	Apologies: To receive, note and agree apologies.
FC22/23-20	Declarations of Interests: Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.
FC22/23-21	Minutes 1. To agree as a correct record the minutes of the Full Council meeting held on 10 October 2022 . 2. Matters arising from these minutes not covered elsewhere on the agenda (Chair).
FC22/23-22	Finance (RFO) 1. <u>Payments</u> , Council to approve latest payment schedule (previously circulated). 2. <u>Budget vs Actual</u> report (previously circulated). 3. <u>Internal Auditor</u> , Council to agree new auditor for 2022/23 4. <u>External Auditor</u> , Council to agree the SAAA's appointment of an External Auditor or to consider opt out and appoint own external auditor over the next five year period. 5. <u>Draft Budget 2023/24</u> , and Precept 2023/24, 6. Cost of Living Winter Plan Funding MKCC
FC22/23-23	IT System Upgrades , Council to consider proposals for the following and agree if coming out of 2022/23 budget or carried forward to 2023/24 budget. 1. Move from Google Drive to Office 365. 2. Move Allotment details from spreadsheet to Allotment software system. 3. Move Finance from RBS Rialtas to new upgraded system. 4. Purchase a Parish Council laptop.
FC22/23-24	Allotments (Cllr Kenyon) 1. Patch Allotment Report (PAA) (previously circulated). 2. Council to agree period of annual grant of £100 to the PAA.
FC22/23-25	Environment Updates and comments 1. Environment & Canal Matters. 2. Devolved Landscaping. 3. Bin stickers, Council to consider the purchase of identity stickers with contact details.
FC22/23-26	Planning Applications: To consider and comment on new and amended planning applications.
FC22/23-27	Consultations: To consider and comment. 1. Planning Application Validation Requirements (PAVR), deadline 18/11/22 Planning Application Validation Requirements consultation Milton Keynes City Council (milton-keynes.gov.uk)
FC22/23-28	Community Engagement: Council to discuss and consider the following: 1. King Charles III Coronation Saturday 06 May 2023. 2. MK Citizens Advice Outreach Service. Council to consider. 3. Holiday craft packs. Council to consider.
FC22/23-29	Communications 1. <u>Reports:</u> Members to give an update on meetings attended. (Lucas Place; Pavilion; MKEast; Wheelie Bin Roll Out). 2. <u>Written Correspondence:</u> Council to note correspondence sent/received. 3. <u>Newsletter/Calendars:</u> (Cllrs Freeman Gwynn, Hall and Nash).
FC22/23-30	Meetings Council to AGREE the meeting dates for 2023, to be held at St Marys church at 19h30. 09 January 2023; 13 March 2023; ?? May 2023 (AGM); 10 July 2023; 11 September 2023 13 November 2023; Annual Residents Meeting date ??
FC22/23-31	Confidential Item. Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business, the Public and Press will be excluded from the following agenda item for the reason of it relating to Councils discussion and agreement on the Clerks salary scale.