



**MINUTES of the Parish Council Meeting held on Monday 10 October 2022
at 19h30, St Mary's, Woughton on the Green, MK11 9GR**

Members Present: Cllr. Charlotte Hall (CH) - (Chair)
Cllr. Vanessa Freeman Gwynn (VFG) - (Vice Chair)
Cllr. Ray Brown (RB); Cllr. Rob Grindley (RG);
Cllr. Geoff Long (GL); Cllr. Mary Major (MM)
Cllr. Roy Kenyon (RK); Cllr. Phil Nash (PN)

Officer Present: Vicky Mote (Clerk/RFO)

Ward Councillor(s): Cllr. Charlotte Hall (dual hat)

In attendance: No members of the public

Meeting started 19h30

REF	MINUTES
FC22/23-01	Public question time, including Parish and Ward Councillor updates: In accordance with Standing Order 3.4 & 3.5 members of the public may ask questions on any matters dealt with by Full Council included on this agenda. (Please note that this item will generally be restricted to a maximum of 15 minutes, subject to Chair's discretion). No members of the public present.
FC22/23-02	Apologies: To receive, note and agree apologies. Council RESOLVED to Roshini Wickramasinghe.
FC22/23-03	Declarations of Interests: Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered. Cllr MM, PAA trustee Cllr CH, PAA president
FC22/23-04	Clerk/RFO: Council to formally appoint the new Clerk/RFO. Council RESOLVED to appoint VM
FC22/23-05	Minutes 1. Council unanimously RESOLVED that the draft minutes of the meeting held on 11 July 22 be accepted as a true copy. Duly signed by Cllr CH (Chair). Council issued thanks to VFG for taking on the role of minuter. 2. No matters arising from these minutes not covered elsewhere on the agenda.
FC22/23-06	Councillor Code of Conduct. Council to adopt the revised Milton Keynes Council [LGA Model] Policy June 2022. Council RESOLVED to adopt, Clerk to review and make any minor amendments that related to PC.
FC22/23-07	General Power of Competence (GPC) Council to adopt GPC. Council RESOLVED to adopt GPC and confirmed that the Clerk is CiLCA and three quarters of the council are elected.

FC22/23-08	<p>Finance (RFO)</p> <ol style="list-style-type: none"> <u>Audit</u> (External), Council to NOTE comments. <u>Payments</u>, Council to approve latest payment schedule (previously circulated). Budget vs Actual report (previously circulated). <u>Banking</u>: <ol style="list-style-type: none"> Motion to amend the Bank Mandate and add Clerk as signatory. Council RESOLVED to add the Clerk (Vicky Mote) and Clerk to check and see if mandate is up to date. Council to agree Clerk investigation into a Parish Council credit card facility with an agreed limit. Council RESOLVED that Clerk investigate and bring back a proposal to next meeting.
FC22/23-09	<p>Cost of Living Response: Council to explore local responses. Environment difficult, long-term. Sign-posting Councillors to put forward ideas MK CAB possible service (Cllr VFG) and church do teas & coffees (Cllr MM) Pavilion is a possible space to meet. MKCC offering warm spaces. VM to look into repair and maintenance. Food Larder (Woughton CC-ask Steve if open to other Councils). Age Concern UK meals on wheels. VM to collate a leaflet. Welfare Trust has funds there to help the community. Consider at the next meeting.</p>
FC22/23-10	<p>Allotments (Cllr Kenyon)</p> <ol style="list-style-type: none"> Patch Report (previously circulated) (Patch Allotment Committee). Reported NOTED. Approval of Grant to PAA of £100 for Open Day Event. Council RESOLVED to approve £100 towards the Open Day Event.
FC22/23-11	<p>Environment Updates and comments</p> <ol style="list-style-type: none"> Environment & Canal Matters. Agreed that Clerk takes over the Environment log. Lamp post driven into (Cllr RG to send through reference). Hedge trimmed back by the Swan (Cllr CH updated). Devolved Landscaping. Cllr VFG gave an update, joint walk with the council and PT (06/09/22). PT reduced original estimated 19K-14K. MKCC £10K, but still exploring ideas to save money. MKCC hard landscaping is highways. Next meeting is Wed 12/10/22 talk about contribution towards hard landscaping. MKCC cut-off is next month, final decision on 14/11/22. Rights of Way Improvement Consultation. Cllr RB investigated some concerns, not materialized in this consultation. Who has the right of way.
FC22/23-12	<p>Planning Applications: To consider and comment on new and amended planning applications.</p> <p><u>22/02101/HOU</u> - Resubmission 22/00520/FUL PENDING <u>Proposal</u>:: Demolition of existing conservatory and side garage and the erection of a single storey rear extensions, single storey side extension, dormer extension with loft conversion, front porch extension and double garage and addition of 1 bed annex. <u>At:</u> 14 The Green, deadline for response 04/10/22.</p> <p>OWPC RESOLVED to accept the resubmission. Check to see if there is a tree survey.</p> <p><u>22/02102/HOU</u> PENDING <u>Proposal</u>: Erection of single storey timber summer house with mono pitched roof. <u>At:</u> 14 The Green, deadline for response 04/10/22.</p> <p><u>22/02337/TCA</u> PENDING</p>

	<p>Proposal: Crown reduction by 3-4 foot to top and sides to 3no. cherry trees. At: 29 Baskerfield Grove Woughton On The Green Milton Keynes MK6 3ES, deadline for response 14/10/22.</p> <p>Council RESOLVED to accept.</p>
FC22/23-13	<p>Licensing Applications: To consider and comment on new and amended Licensing Applications.</p> <ol style="list-style-type: none"> 1. Christmas Lights – License Application (Cllr RG). Response received, can go ahead. 2. Scrap Metal Dealers and Collectors Policy Review 2022 - 2025, deadline for comment 18/10/22. Council to send through responses by Friday 14/10/22.
FC22/23-14	<p>Communications</p> <ol style="list-style-type: none"> 1. Reports: Members to give an update on meetings attended. (Lucas Place; Pavilion; MKEast; Wheelie Bin Roll Out). Lucas Place paint not arrived. Wheelie Bin MKCC has assessed Lucas Place and confirmed does not meet the criteria. Cllr CH has asked for an Officer from MKCC to visit Lucas Place. Clerk to ask for an Officer visit Lucas Place (Penny Fletcher) <p>Pavilion MK Dons SET article in the newsletter.</p> <p>Route 42 (Grovelway), link up national routes (19 coming through MK)</p> <ol style="list-style-type: none"> 2. Written Correspondence: Council to note correspondence sent/received. 15 Castle Rd wrote, not happy with how council responded. Clerk to respond (look at draft that was sent around). <p>Ward Councillor informed PC that bus shelter will be de-commissioned and little library.</p> <ol style="list-style-type: none"> 3. Newsletter (Cllrs Freeman Gwynn, Hall and Nash). Just waiting for update on Landscaping.
FC22/23-15	<p>Annual Parish Meeting to be held on Wednesday 2 November 2022 from 19h00-20h30 in St Mary's Church, Woughton on the Green. Council NOTED date.</p>
FC22/23-16	<p>To note the date of the next meeting: 14 November 2022 at 19h30 in St Mary's Church, Woughton on the Green. Council NOTED</p>
FC22/23-17	<p>Confidential Item. Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business, the Public and Press will be excluded from the following agenda item for the reason of it relating to Councils discussion and agreement on the Clerk's salary.</p> <p>Council RESOLVED to go into a confidential session.</p> <p>Agree contract. Employed on Green Book terms. Agree hourly rate (£15/hr), 28 hrs per month. All agreed.</p>

Meeting ended at 21h15

Name/Position:	Cllr Charlotte Hall (CHAIR)
Signature:	
Date:	14/11/2022