



**AGENDA for the full Council Meeting  
to be held on Monday 8<sup>th</sup> November 2021 at 7.30pm  
at St. Mary's Church, Newport Road, Woughton-on-the-Green**

**Councillors: Brown; Freeman Gwynn; Grindley; Hall; Kenyon; Long; Major; Nash and Wilson are summonsed to the Meeting**

- 1. Public Open Forum (15 minutes)**
  
- 2. Procedural**
  - 2.1. Apologies**
  - 2.2. Declarations of Interests by Councillors**
  - 2.3. To agree 13<sup>th</sup> September 2021 Meeting Minutes (Chair)**
  - 2.4. Matters arising from these Minutes not covered elsewhere on the agenda (Chair)**
  
- 3. Finance (Cllr. Kenyon)**
  - 3.1. Approval of the latest payments schedule (previously circulated)**
  - 3.2. Bank signatory update**
  - 3.3. Financial situation report**
  - 3.4. Bank Reconciliations Verifications**
  - 3.5. Internal Audit 2022**
  - 3.6. External Audit – Notice of Conclusion of Audit and Outcomes**
  - 3.7. Draft Budget 2022-23**
    - Microsoft 365
    - Devolved Landscaping
  - 3.8. Precept 2022-23**
  
- 4. Allotments**
  - 4.1. Patch Report (previously circulated) (Patch Allotment team)**
  
- 5. Environment**
  - 5.1. Canal & River Trust Partnership (Cllr. Long) – Cross Parish Action Day 20<sup>th</sup> November 2021**
  - 5.2. Ward projects**
  - 5.3. Environment Log / Litter Picking (Cllr.Hall)**
  - 5.4. War Memorial – Remembrance Sunday (14/11/21)**
  - 5.5. Street light replacements in Adams Court, Baskerfield Grove and Verley Close**

## 6. Planning (Cllr. Grindley)

### 6.1. Update on Previous Planning Applications

<u>REFERENCE</u>	<u>ADDRESS</u>	<u>DETAILS</u>	<u>STATUS</u>
21/01262/DISCON	5 The Green, WOTG	Details submitted pursuant to discharge Conditions 6 (Surface water drainage), 7 (Surface Water drainage maintenance plan), 8 (Boundary treatment and access gate) & 9 (Hard and soft landscaping) attached to planning application 20/02611/FUL.	PENDING
21/02067/FUL	15 Medland WP	The erection of a single storey front extension	PERMITTED
21/02238/FUL	15 Castle Rose WP	Garage conversion and replace flat roof over garage with new pitched roof	PENDING [Objected to]
21/01842/FUL	5 The Green WOTG	Erection of garden shed	PENDING
21/02588/PANOTH	Baskerfield Grove / WOTG	15m 5G Mast and associated cabinets / works	REFUSED
21/02647/TPO	1 Rogers Croft	The reduction in height by 2.5 m of x 7 Yew Trees TPO order: PS/540/15/40	PENDING

### 6.2. Planning Applications since the last meeting

<u>REFERENCE</u>	<u>ADDRESS</u>	<u>DETAILS</u>	<u>STATUS</u>
21/02939/TPO	Near North Cottage. The Green	Reduction of crown and dead wood. Ancient Horse Chestnut. The Parks Trust	PENDING
21/03018/FUL	17A The Green	Erection of a detached rear outbuilding to form a garden room / gym	PENDING

### 6.3. Planning Matters

#### 6.3.1. Conservation Area Review – progress (Cllr Gwynn)

#### 6.3.2. Correspondence: 52 Passmore Conditions; Rectory; Jubilee Oak

## 7. Communications

### 7.1. Reports from any other outside meetings (All)

### 7.2. Standing Way / Noise Project (Chair)

### 7.3. Devolved Landscaping

### 7.4. Pavilion – Playing Fields

### 7.5. Open Spaces Survey

### 7.6. Lucas Place Update (Cllr Grindley)

### 7.7. Highways (Cllr Hall)

### 7.8. Christmas Lights



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8. **Correspondence - other than email (All)**
  - 8.1. **Broughton PC : Devolved Allotment Management**
  - 8.2. **Orchard – unauthorised cropping**
  
9. **Newsletter (Cllrs Freeman Gwynn, Hall, Nash)**
  - 9.1. **Calendars 2022**
  
10. **Date and Time of next Meetings:**
  - Full Council – 10<sup>th</sup> January 2022 @ 7:30pm**
  - Annual Parish Meeting – 6th December 2021, 7 – 8:30pm**