

***Old Woughton Parish Council  
Video Conference Meeting  
8th March 2021***



# WELCOME

## Meeting Protocol

- Your microphone will be muted when you join, please only unmute when invited to speak by the Chair
- Members of the public can leave the meeting at anytime
- Councillors will raise their hands if they wish to speak
- Councillors will be invited to record their votes individually by the Chair

# 1. Apologies

## 2. Procedural

2.1 Appointment of new Clerk

2.2 Declarations of Interest by Councillors

2.3 To agree January 2021 Meeting Minutes **(Chair)**

2.4 Matters arising from these Minutes not covered elsewhere on the agenda **(Chair)**

2.5 Co-option of Geoff Long **(All)**

### 3. Cllr Jennifer Wilson-Marklew

Briefing on DRT system due to replace a number of bus services in MK as of 01/04/2021 including the No18.

## 4. Public Open Forum

Public to raise pre-notified matters for the attention of the Council, Chair to invite individual speakers.

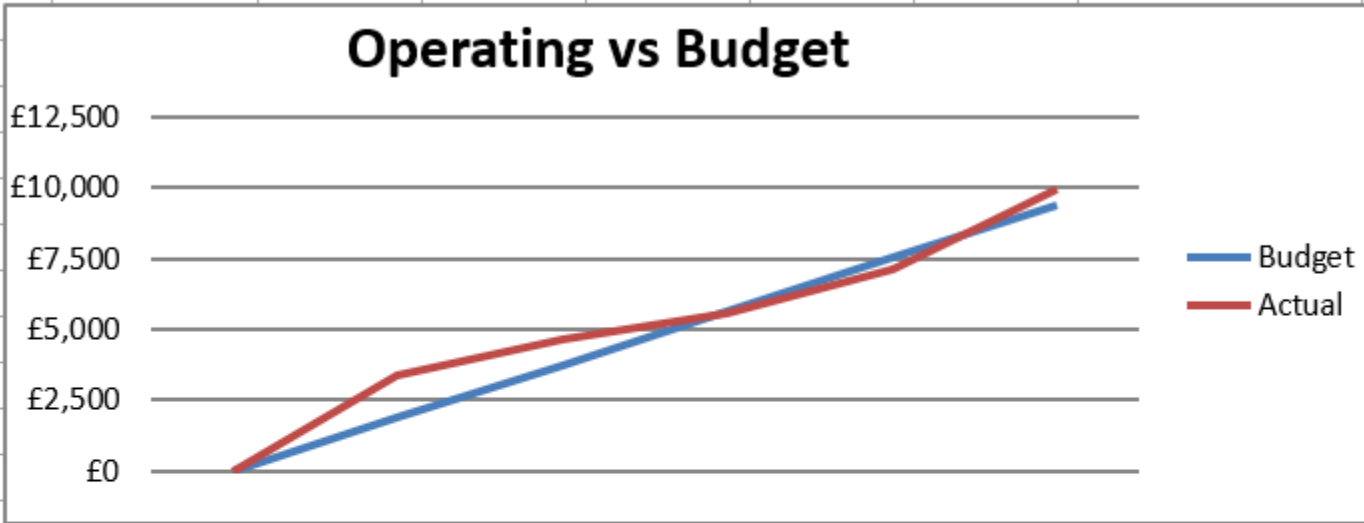
Matters relating to the current agenda will be considered at that point.

New matters may be scheduled for a future meeting.

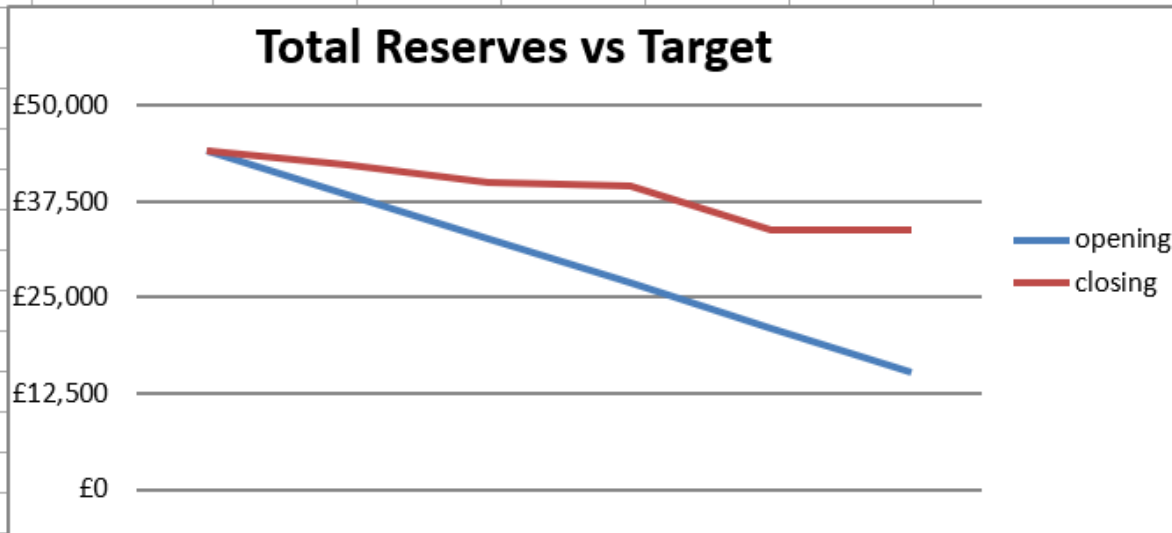
Questions will be answered immediately or an answer arranged, as appropriate.

## 5. Finance

- 5.1 Approval of the latest payments schedule & budget trends  
**(previously circulated) (Clerk)**
- 5.2 Bank signatory update
- 5.3 Financial situation report (including report on outstanding  
Ward Projects)
- 5.4 Grant – MK Community Boat “Electra”



	May-20	Jul-20	Sep-20	Nov-20	Jan-21	Mar-21	
Budget	0	1881	3762	5642	7523	9404	revenue budget
Actual	0	3385	4657	5562	7138	9981	



	May-20	Jul-20	Sep-20	Nov-20	Jan-21	Mar-21	
opening	44087	38330	32573	26817	21060	15303	total revenue & capital budget = £20,463
closing	44087	42345	39895	39513	33874	33874	
Reserve Balances are represented by:							
<b>4th March 2021</b>	Current Year Fund			10,213			
	Opening Total			44,087			
	Closing Total			33,874			



## OWPC BUDGET 2021-22



OWPC DRAFT BUDGET	Budget 2020-21	Budget 2021-22	Notes	Codes
<b>Operating Expenditure (£)</b>				
Administration costs	£235	£239	+1.5% Inflation default as baseline	4070
Clerk's expenses - home as office(£60); travel (PO Box £100)	£230	£233		4008
PO Box rental	£235	£239		4006
Website hosting	£65	£66		4030
Venue hire	£350	£180	St Mary's reduced rate £30	4072
Venue expenses	£30	£30		4073
BALC/SLCC membership	£185	£188		4074
subscriptions (Open Spaces Society, NSALG)	£100	£60	OSS no longer required	4068
OWIS	£1,500	£1,656	Increase from £117 to £136 mid 2020	4035
Audit Fees	£300	£305		4040
Newsletter	£2,000	£2,000		4045
Calendar		£0	self funded in future	
Bin clearance	£2,000	£2,100	additional empty of one bin	4055
Parish noticeboards (maintenance)	£100	£50	contingency, as carried out in 2020	4260
Insurance	£330	£375	Increase in premium	4060
Recognition Scheme award	£250	£0	not required	4067
Accounting software (subscription)	£125	£127		4075
Training - Clerk/Councillors	£75	£276	ILCA fee £144 rounded to £200 (added)	4065
Data Protection	£35	£36		4009
Clerk (7hr p wk)	£4,830	£4,113	SCP11 for untrained. (less £605)	4001
Grants	£300	£130	allotments £100 grant and BL wreath	4290
<b>Total Operating Expenditure</b>	<b>£13,275</b>	<b>£12,402</b>		
<b>Capital Expenditure (£)</b>				
Allotments - contingency	£4,000	£0	Reserves earmarked	4245
Parish Noticeboards (capital)		£0		4259
Parish projects	£8,000	£3,000	reduced by £5,000	4282
New Dog Bins	£200	£200	contingency	4056
Gated Signage	£0	£0	to be re-visited if required	4260
<b>Total Capital Expenditure</b>	<b>£12,200</b>	<b>£3,200</b>		
<b>Total Expenditure</b>	<b>£25,475</b>	<b>£15,602</b>		
<b>Income (£)</b>				
Precept	£9,104	£9,104		1076
Interest from Savings	£300	£150	reduced rates/reduced fixed term sum	1080
Ward Grant to transfer				
<b>Funding from Reserves</b>	<b>£16,071</b>	<b>£6,348</b>	Inc £2,001 Income vs Op. Exp deficit	
<b>Total Income</b>	<b>£25,475</b>	<b>£15,602</b>		
<b>Opening Reserves (£)</b>	<b>£44,087</b>	<b>£30,000</b>	estimated (new)	
<b>Closing Reserves (£)</b>	<b>£28,016</b>	<b>£23,652</b>		

## 6. Allotments

### 6.1 Patch Report (Previously Circulated) (Patch Allotment Committee)



## **7. Environment**

7.1 Canal Matters (**Cllr Morrison**)

7.2 Ward Projects:

7.2.1 Passmore (**Cllr Major**)

7.2.2 Woughton Park (**Cllr Gwynn**)

7.2.3 Woughton on the Green Nth & Sth (**Cllr Nash**)

7.3 Environment Log (**previously circulated**) (**Chair**)

– any brief comments



## 7. Environment Cont'd

### 7.4 Planning Comment (**Planning Team**):

#### 7.4.1 Update on Previous Planning Applications: *(for info)*

<u>REFERENCE</u>	<u>ADDRESS</u>	<u>DETAILS</u>	<u>TATUS</u>
<b>20/02611/FUL &amp; 20/02612/LBC</b>	5 The Green Woughton On The Green	Conservation and repair works, alterations and extensions to the main dwelling and curtilage building (Resubmission of 20/00824/FUL)	Permitted with conditions
<b>20/03253/TPO</b>	6 The Green Woughton on The Green	TPO / CA Tree Works – to 2x Beech Trees and 1x horse chestnut	Permitted

## 7. Environment Cont'd

### 7.4.2 Planning Applications since the last meeting:

<u>REFERENCE</u>	<u>ADDRESS</u>	<u>DETAILS</u>	<u>STATUS</u>
<b>21/00075/FUL</b>	6 Rogers Croft Woughton on the Green	Single Storey extension to dwelling	Approval given subject to conditions
<b>21/00066/CUP</b>	3 Odell Close MK6 3ER	Certificate of lawfulness to revise fenestration to front landing window	Approved
<b>21/00350/FUL</b>	16 The Green Woughton on the Green	New double glazed windows and doors	Pending
<b>21/00537/FUL</b>	3 Odell Close MK6 3ER	Single Rear Extension and new outdoor swimming pool	Pending

## 7. Environment Cont'd

### 7.4.3 Planning Enforcement Queries:

7.4.3.1 Fallen tree in churchyard

7.4.3.2 52 Passmore

7.4.3.3 Conservation Area Review (Cllr Gwynn)



# 8. Communications

8.1 Elections - **6<sup>th</sup> May 2021**

8.2 Correspondence (**other than email**) (**Clerk**) brief reports from any other meetings not covered elsewhere.

8.3 Newsletter (**Clrs Gwynn, Hall, Nash**)

8.3.1 Update



## 9. Date and time of next meeting

