



## **AGENDA for the ONLINE Meeting to be held on Monday 13th July 2020 at 7.30pm**

**Councillors Brown, Freeman Gwynn, Grindley, Hall, Humphries, Kenyon, Major, Morrison and Nash, are  
summonsed to the Meeting**

### **RESIDENTS - PLEASE NOTE:**

**THIS MEETING WILL BE CONDUCTED REMOTELY VIA ZOOM VIDEO CONFERENCING SOFTWARE. YOU MUST CONTACT THE CLERK USING THE ABOVE CONTACT DETAILS TO RECEIVE THE JOINING INSTRUCTIONS.** Please do this well before the meeting as the information will not be available at the last minute. You will need to provide your name, and email address, or phone number if joining by phone.

IT WOULD BE VERY HELPFUL TO TABLE ANY QUESTIONS PRIOR TO THE MEETING. This would also guarantee a reply should technical problems abbreviate participation.

1. **Apologies**
2. **Public Open Forum**
3. **Procedural**
  - 3.1. **Declarations of Interest by councillors**
  - 3.2. **To agree May Meeting Minutes**
  - 3.3. **Matters arising from these Minutes not covered elsewhere on the agenda**
4. **Finance**
  - 4.1. **Approval of the latest payments schedule** (previously circulated) (Clerk)
  - 4.2. **Internal Audit Report** - accept recommendations
  - 4.3. **External Audit report** - approve Governance Statement and Accounting Statement
  - 4.4. **Fixed-Term Deposit** - approve amount for re-investing
5. **Allotments**
  - Patch Report** (previously circulated) (Patch Allotment Committee)



## 6. Environment

### 6.1. Noticeboards refurbishment (Cllr Major)

### 6.2. Environment Log (previously circulated) (Clerk) - any brief comments

### 6.3. Planning comment - (Planning team)

#### 6.3.1. Update on Previous Planning Applications (*for info*)

20/00722/FUL 20 Verley Close Woughton On The Green, Erection of a new fence on top of the existing low level brick wall to the front of the property, facing the highway. [No comments]. *Refused.*

20/00824/FUL & 20/00825/LBC 5 The Green Woughton On The Green, Conservation and repair works, alterations and extensions to Grade II Listed dwelling and curtilage Listed building. Objected to. *Application Withdrawn.*

#### 6.3.2. Planning Applications since the last meeting

20/01291/TPO St Marys Church Newport Road, Woughton On The Green Notification of intention to - Cedar (T1) - insert a root barrier membrane within a 1m deep trench to the south of the paving outside the South porch, and to the South-West side of the porch

20/01533/TCA 10 The Green Woughton On The Green, Notification of intention to: Fell Leylandii tree 3m from adjacent houses

20/01067/TPO 1 Saddington Woughton Park, Tree preservation order consent to reduce the height of the crown of 15 Lombardy Poplars by approximately one third of the crown.

#### 6.3.3. Planning Enforcement - fallen tree in churchyard

## 7. Communications

### 7.1. Correspondence (other than email) (Clerk)

### 7.2. Newsletter (Cllrs Gwynn, Hall, Nash)

### 7.3. Calendar 2021 (Cllrs Gwynn, Hall, Nash)

### 7.4. Policies Review (Clerk) - approval of 4-year cycle policies reviewed to date - Communications; Complaints; Data Protection and Data Handling; Employment; Equality; Grants; Grievance; Health and Safety Statement; Information & Subject Access; Redundancy; Volunteer; Website Privacy; Website Use of Cookies.

### 7.5. Policies Review (Clerk) - approval of annual cycle policies reviewed to date - Code of Conduct; Standing Orders; Financial Reserves; Fixed Assets; Payment Approval.

## 8. Date and Time of next Meeting – 14th September 2020 at 7.30pm. Venue or Virtual - to be announced