



MINUTES of the ANNUAL MEETING held on Monday, 13th May 2019 at 7.30pm

at St. Mary's Church, Woughton on the Green

Present: Parish Councillors: A. Humphries (in the Chair); R. Brown; V. Freeman Gwynn; C. Hall; R. Kenyon; M. Major; P. Nash. Ward Councillor T. Baines; 14 members of the public.

1. Apologies - Cllrs Grindley.
2. Election of Chair for the forthcoming year - Cllr Humphries was duly elected Chair. Proposer Cllr Nash, Seconder Cllr Kenyon. Unanimous.
3. Election of Vice Chair for the forthcoming year – Cllr Hall was duly elected Vice Chair. Proposer Cllr Freeman Gwynn, Seconder Cllr Kenyon. Unanimous.
4. Any update to Councillors' Register of Interests - None
5. Adoption of Annual Review Policies (taken together) – Adopted: proposed by Cllr Hall, Seconded by Cllr Brown. Unanimous.
 - 5.1. Standing Orders – subject to: review of empty brackets within document
 - 5.2. Code of Conduct
 - 5.3. Fixed Assets
 - 5.4. Risk Assessment Schedule – subject to: line one: Allotments hut insurance etc. is now not insured
6. Appointment of external representatives for the forthcoming year – WotG Welfare Trust representative Cllr Hall - Proposer Cllr Major, Seconder Cllr Nash. Unanimous.
7. Appointment of Internal Representatives for the forthcoming year –
 - 7.1. Allotments Cllrs Brown, Kenyon, Nash
 - 7.2. Communications Cllrs Gwynn, Hall, Nash
 - 7.3. Dog/litter bins, noticeboards Cllr Major
 - 7.4. Finance & Budget Cllrs Hall, Humphries, Kenyon, Major, Clerk
 - 7.5. Planning Cllrs Brown, Hall, Grindley, Gwynn
 - 7.6. Village Greens/Right of Way Cllrs Brown, Humphries
 - 7.7. OWIS/IT Cllr Nash, Clerk
 - 7.8. Environment All Cllrs. Log: Clerk
 - 7.9. Projects Cllr Hall, All Cllrs

For all of the above: Approved. Proposer Cllr Freeman Gwynn, Seconder Cllr Major. Unanimous

8. Liaison Roles for the forthcoming year –
 - 8.1. MKC consultations Cllrs Gwynn, Humphries
 - 8.2. Transport Cllrs Grindley, Kenyon
 - 8.3. Canal and River Trust Cllrs Gwynn, Major
 - 8.4. Parks Trust Cllrs Gwynn, Hall
 - 8.5. Woughton Playing Fields/Pavilion Cllrs Grindley, Humphries
 - 8.6. Parish Gardeners Cllr Major

For all of the above: Approved. Proposer Cllr Freeman Gwynn, Seconder Cllr Major. Unanimous.

The meeting closed at 7.40pm