

# **OWPC Patch Allotments Bi-monthly report November** **2018 P.C. meeting**

## **Devolved Management**

The PAA management team is now responding to all emails from the public and other verbal requests. Assistance is required and will continue to be provided as long as required.

## **Occupancy**

As some plot holders have decided to give up their plots as we transition into a new plot year and there have been some terminations, occupancy is currently 90%.

## **Plot Marking**

The ground is now softer and plot staking has re-commenced. 12 more plots have been staked. 83 plots remain

All the stakes required to complete the staking have been purchased and painted. This completes the last major capital spend overhanging from the days of having a Patch capital budget,

## **Security Camera Trench**

The trench for the security camera cable towards the pedestrian entrance has been completed. Two former lamp posts are awaiting erection to support the cameras.

## **Skip**

A skip was delivered and filled by the PAA, clearing this year's accumulated debris removed from plots such as carpeting. Also removed was a selection of broken down equipment to make space in one of the storage containers.

# Financial Statement

It was agreed by the PC that there would be no specific budgeting of future Capital Expenditure but having regard for the unspent portions of previously agreed capital budgets.

<b>Maintenance Expenditure 2018-19</b>	<b>Budget</b>	<b>Actual</b>
Anglian Water	982	628
Grass cutting	265	250
Vacant plot clearance @ £25 per plot	520	
Postage	269	34
Stationery	32	21
Printing	96	
Skip	255	240
Pest control	100	
NSALG membership	58	58
Maintenance, troughs and associated plumbing	250	18
Security maintenance, boundary, locks	250	135
Patch Open Day	100	100
Discretionary grants	150	
Toilet consumables / refurbishment	250	10
Hut - Building Insurance	208	
Rubbish Clearance (non-skip incl. tyres)	100	
All tenants membership fees for Insurance	969	
Devolved Management Consultation & Voting	0	
Maintenance containers, toilet & hut	500	
<b>Total Maintenance</b>	<b>5,354</b>	<b>1,494</b>
<b>Capital Expenditure 2018-19</b>		<b>Actual</b>
Boundary Security Mul-T-Lock security keys		134
Re-staking. White paint		74
Re-staking. 6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> & 9 <sup>th</sup> tranches of stakes		1130
<b>Total Capital</b>		<b>1,390</b>
<b>Patch Allotment Total</b>	<b>5,354</b>	<b>2,884</b>