

OWPC Patch Allotments Bi-monthly report September **2018 P.C. meeting**

Devolved Management

PAA management team have started to input the rental renewals for 2018-19. Assistance will continue to be provided as long as required.

Occupancy

Anticipated occupancy as at 1st October, the beginning of the Patch 'year' will be 90%. Some plot holders are giving up their plots at the Patch year end and there are some recent terminations.

Plot Marking

90 plots staked. Work should resume soon as the ground softens.

We intend to purchase all remaining stakes required to complete the project before the end of September and temporarily store them in the smaller container at the Patch.

This will clear our books of the most of the last major capital spend overhanging from the days of having a Patch capital budget, there will be future small costs for paint and preservative.

Security Camera Trench

Trench excavation delayed because of illness of contractor. Next week pencilled in for start date.

Skip

A skip has been booked for w/c 10th September to clear this year's accumulated debris removed from plots such as carpeting.

Financial Statement

It was agreed by the PC that there would be no specific budgeting of future Capital Expenditure but having regard for the unspent portions of previously agreed capital budgets.

Maintenance Expenditure 2018-19	Budget	Actual
Anglian Water	982	359
Grass cutting	265	
Vacant plot clearance @ £25 per plot	520	
Postage	269	34
Stationery	32	21
Printing	96	
Skip	255	240
Pest control	100	
NSALG membership	58	58
Maintenance, troughs and associated plumbing	250	18
Security maintenance, boundary, locks	250	135
Patch Open Day	100	100
Discretionary grants	150	
Toilet consumables / refurbishment	250	10
Hut - Building Insurance	208	
Rubbish Clearance (non-skip incl. tyres)	100	
All tenants membership fees for Insurance	969	
Devolved Management Consultation & Voting	0	
Maintenance containers, toilet & hut	500	
Total Maintenance	5,354	975
Capital Expenditure 2018-19		Actual
Boundary Security Mul-T-Lock security keys		134
Re-staking. White paint		74
Total Capital		208
Patch Allotment Total	5354	1,183