

# **OWPC Patch Allotments Bi-monthly report July 2018**

## **P.C. meeting**

### **Devolved Management**

The training sessions for the PAA management team have been completed. They have, with assistance, carried out the administration for the June plot inspection, including the generation of letters. The assistance will continue to be provided as long as required. We are on schedule for handover on the 1<sup>st</sup> October.

### **Occupancy**

Current occupancy is 96%.

### **Plot Marking**

86 plots staked. Ground currently too hard for further staking.

### **Trench for Security Cameras**

The trench is scheduled for digging next week ground conditions permitting.

# Financial Statement

It was agreed by the PC that there would be no specific budgeting of future Capital Expenditure but having regard for the unspent portions of previously agreed capital budgets.

<b>Maintenance Expenditure 2018-19</b>	<b>Budget</b>	<b>Actual</b>
Anglian Water	982	145
Grass cutting	265	
Vacant plot clearance @ £25 per plot	520	
Postage	269	34
Stationery	32	21
Printing	96	
Skip	255	
Pest control	100	
NSALG membership	58	
Maintenance, troughs and associated plumbing	250	7
Security maintenance, boundary, locks	250	
Patch Open Day	100	
Discretionary grants	150	
Toilet consumables / refurbishment	250	10
Hut - Building Insurance	208	
Rubbish Clearance (non-skip incl. tyres)	100	
All tenants membership fees for Insurance	969	
Devolved Management Consultation & Voting	0	
Maintenance containers, toilet & hut	500	
<b>Total Maintenance</b>	<b>5,354</b>	<b>217</b>
<b>Capital Expenditure 2018-19</b>		<b>Actual</b>
Boundary Security Mul-T-Lock security keys		134
Re-staking. White paint		74
<b>Total Capital</b>		<b>208</b>
<b>Patch Allotment Total</b>	<b>5354</b>	<b>425</b>