

OWPC Patch Allotments Bi-monthly report May 2018

P.C. meeting

Devolved Management

The Devolved Management Agreement has now been signed by all three Patch Allotment Association trustees and copies exchanged between the PAA and OWPC. A copy of the signed agreement is held as a pdf in the Allotments Team Drive. Now that the agreement has been signed, the first IT training session for the PAA representatives is scheduled for week beginning May 21st.

Occupancy

Current occupancy is 96%.

Plot Marking

A further 14 sets of stakes ready to 'plant' will take number of plots staked to 95.

Capital Projects

These are no longer budget items, but financed from reserves. Projects currently agreed:

Re-staking (original as a budget item of (£6,000). Spent already £1,100. Estimated further spend £3,000.

Aggregate for haulage way. £550 (this was amount of original budget item).

Trench for security camera cables. £650.

Financial Statement

It was agreed by the PC that there would be no specific budgeting of future Capital Expenditure but having regard for the unspent portions of previously agreed capital budgets.

Maintenance Expenditure 2018-19	Budget	Actual
Anglian Water	982	145
Grass cutting	265	
Vacant plot clearance @ £25 per plot	520	
Postage	269	
Stationery	32	
Printing	96	
Skip	255	
Pest control	100	
NSALG membership	58	
Maintenance, troughs and associated plumbing	250	
Security maintenance, boundary, locks	250	
Patch Open Day	100	
Discretionary grants	150	
Toilet consumables / refurbishment	250	
Hut - Building Insurance	208	
Rubbish Clearance (non-skip incl. tyres)	100	
All tenants membership fees for Insurance	969	
Devolved Management Consultation & Voting	0	
Maintenance containers, toilet & hut	500	
Total Maintenance	5,354	145
Capital Expenditure 2018-19		Actual
Boundary Security Mul-T-Lock security keys		134
Total Capital		134
Patch Allotment Total	5354	279