OWPC Patch Allotments Bi-monthly report January 2018 P.C. meeting

Devolved Management

The Devolved Management Agreement is ready for approval by the January P.C. meeting. It is also in the process of being agreed by the Patch Management Team. After signature we will commence training sessions for nominated PAA members to access the OWPC allotments data and processes. There will also be training on the use of the Cash Register.

Rent Letters

Three tenancies have been terminated following non-payment of 2017-18 rental.

Occupancy

Following the non-payment terminations occupancy is at 93%.

Notice Board

The second noticeboard has been erected near the pedestrian entrance to the allotments.

Boundary Fencing

The additional fencing has been erected in the south-west corner of the allotments. 2.4 metre fencing now covers the whole of the stretch from the West pedestrian gate to the SW corner. This was considered the most vulnerable boundary.

Plot Marking

Further re-staking took place during December. 69 plots are now re-staked and re-measured and a further 11 sets of posts are now painted and ready.

Financial Statement

It was agreed by the PC that there would be no specific budgeting of Capital Expenditure items for 2017-18 but having regard for the unspent portions of previously agreed capital budgets.

Maintenance Expenditure 2017-18	**Budget**	**Actual**
Anglian Water	935	931
Grass cutting	260	250
Vacant plot clearance @ £25 per plot	510	
Postage	262	99
Stationery	30	
Printing	94	64
Skip	243	220
Pest control	100	
NSALG membership	57	55
Maintenance, troughs and associated plumbing	250	
Security maintenance, boundary, locks	250	
Patch Open Day	100	100
Discretionary grants	150	
Compostable toilet consumables	250	10
Hut - Building Insurance	198	
Rubbish Clearance (non-skip incl. tyres)	100	
All tenants membership fees for Insurance	945	
Devolved Management Consultation &Voting	0	
Maintenance containers, toilet & hut	500	3
Total Maintenance	5,234	1,732
Capital Expenditure 2017-18		**Actual**
Boundary Security Mul-T-Lock security keys		3833
Notice board		579
Re-staking		43
Cash Register		433
Total Capital		4,888
Patch Allotment Total	5234	6,620