Old Woughton Parish Council
Meeting
9th July 2018

Welcome

1. Public Open Forum

15 minutes for public to raise matters for the attention of the Council

Matters relating to the current agenda will be considered at that point

New matters will be scheduled for a future meeting

Questions will be answered immediately or an answer arranged, as appropriate

2. Procedural

2.1. **Apologies** – *(Chair)*

2.2. **Declarations of interest** – *(Chair)*

2.3. **To agree the Annual Parish Meeting minutes (May)** – *(Chair)*

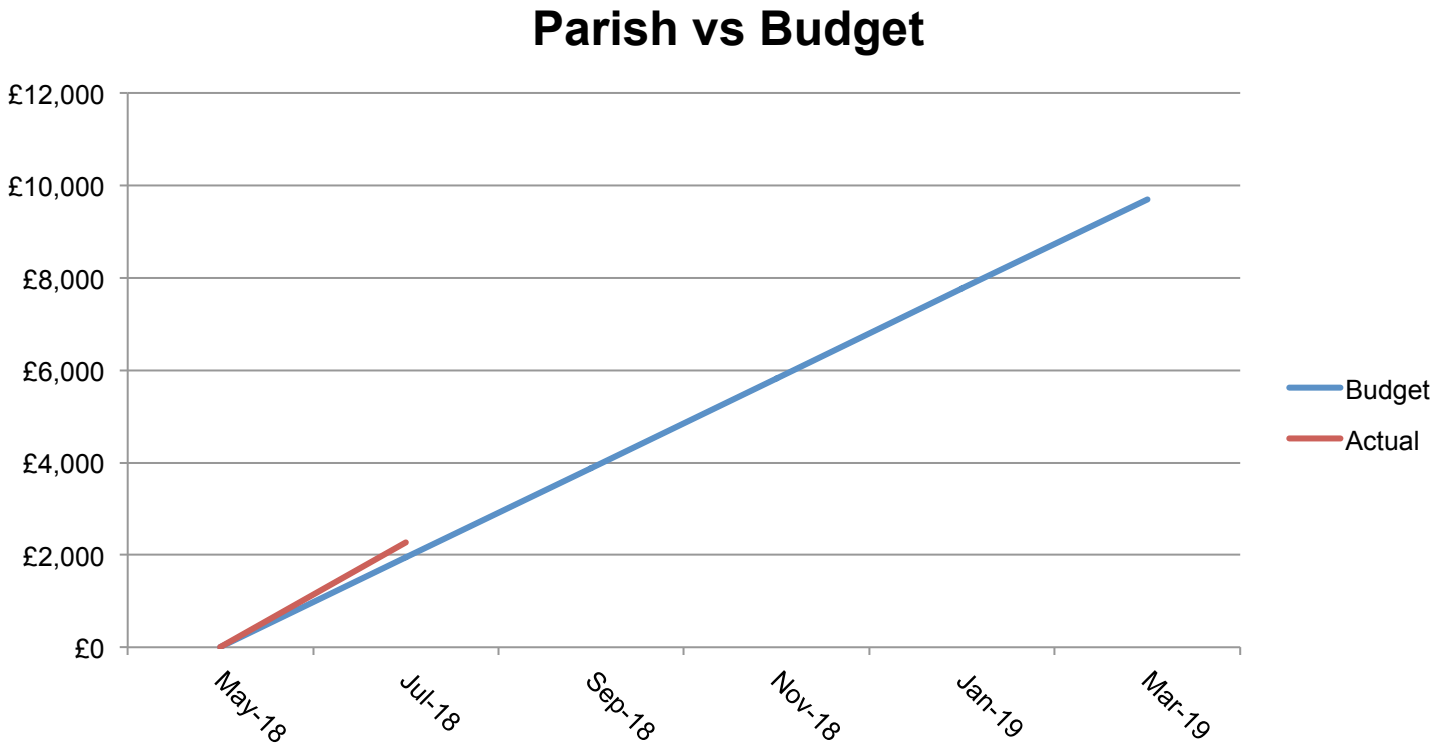
2.4. **To agree the Ordinary Meeting Minutes (May)**

2.5. **Matters arising from these Minutes not covered elsewhere** – *(Chair)*

2.6. **Vacancy Update** – *(Clerk)*

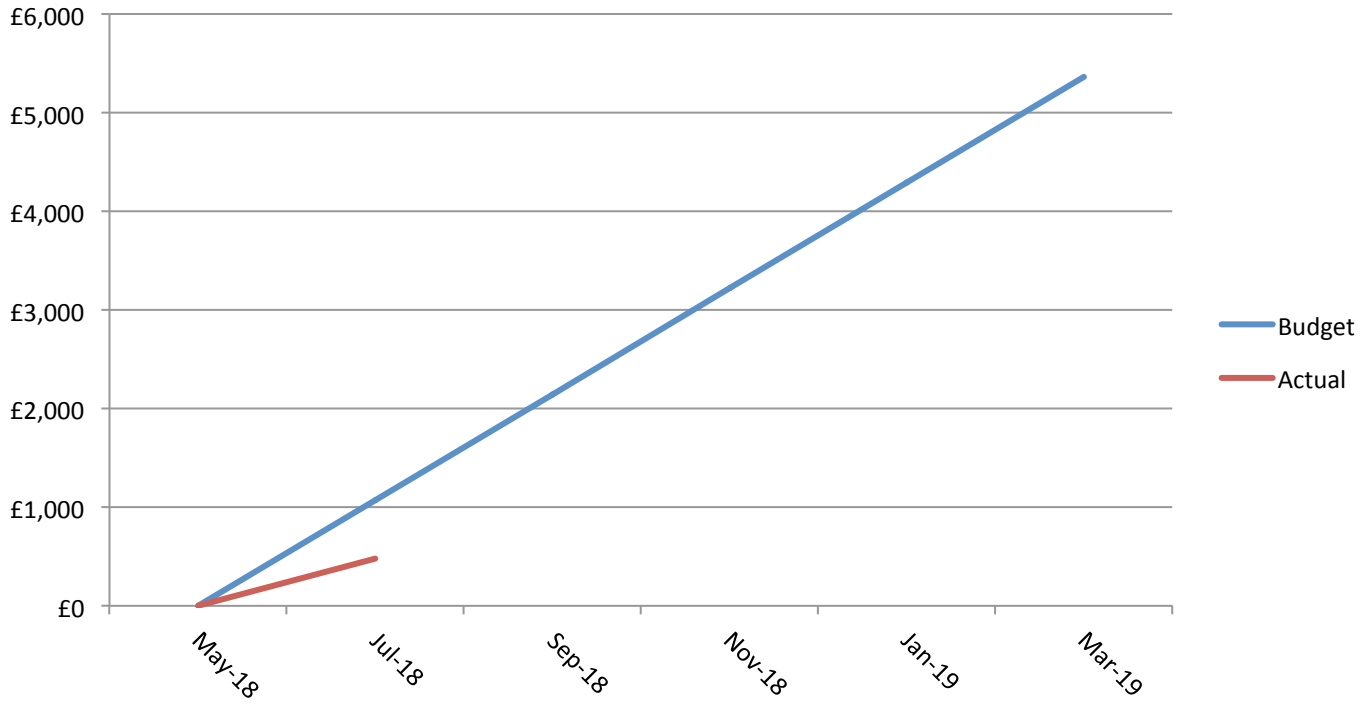
3. Finance

3.1. **Balances and approval of the latest payments schedule** (*Clerk)*



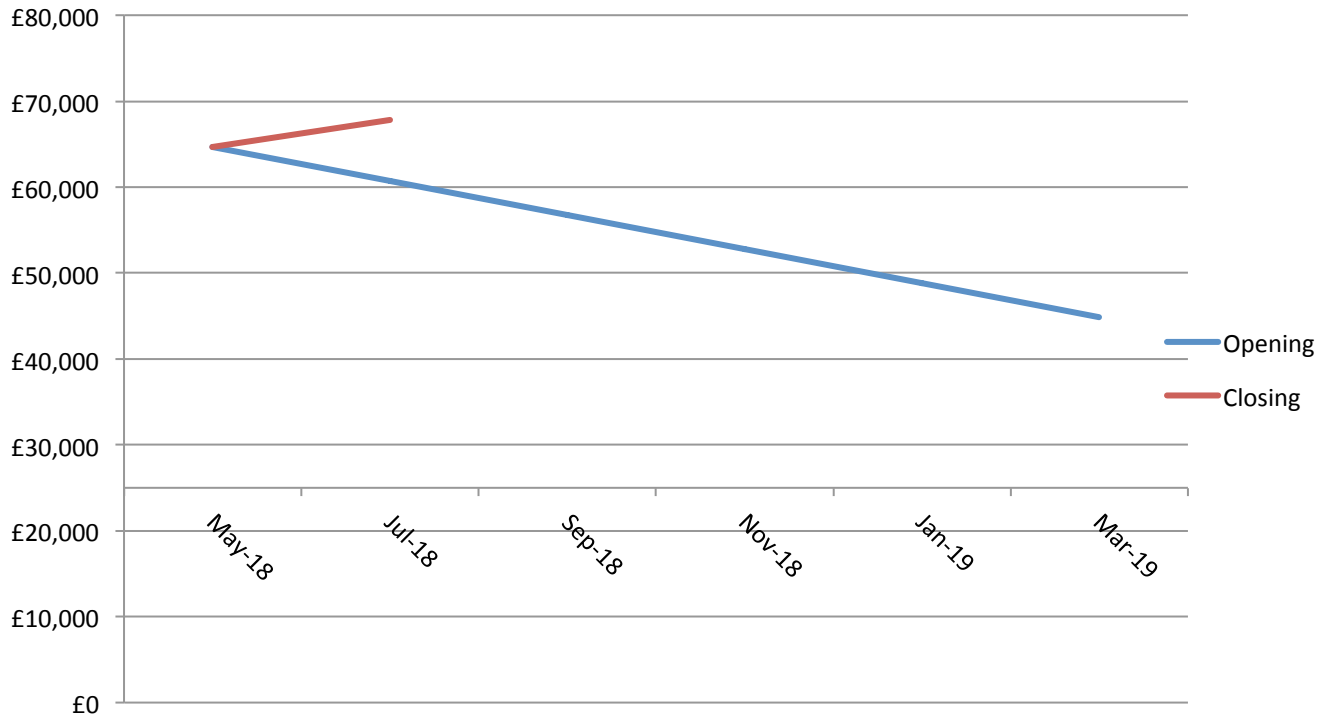
	May-18	Jul-18	Sep-18	Nov-18	Jan-19	Mar-19		
Budget		1942	3883	5825	7766	9708	revenue budget	
Actual	0	2263						

Allotments vs Budget



	May-18	Jul-18	Sep-18	Nov-18	Jan-19	Mar-19	
Budget	0	1073	2146	3220	4293	5366	revenue budget
Actual	0	477					

Total Reserves vs Target



	May-18	Jul-18	Sep-18	Nov-18	Jan-19	Mar-19	
Opening	64627	60672	56718	52763	48809	44854	total revenue & capital budget = £19,667
Closing	64627	67800					

3 Finance - cont

***3.2.*Parish Improvement Projects** *(Cllr Hall)*

3. Finance - cont

3.3. Internal Audit Report *(Clerk)*

4. Allotments

4.1. **Patch Report** - *(Cllrs Brown, Kenyon, Nash)*

5. Environment

5.1. **Dog Bin Review** *(Cllr Howson)*

5.2. **Travellers** *(Cllr Hall)*

5.3. **SpeedWatch Programme** *(Cllr Keynon)*

5.4. **Conservation Area Review** (Cllr Hall)

5.5. **Grand Union Canal Update** (Cllr Howson)

5.6. **Environment & Parks Trust** *(Cllrs Gwynn, Hall & Clerk)*

5.6.1. **Log** *(Clerk)*

5.6.2. **Devolved Landscape Services** *(Cllr Gwynne)*

5. Environment - cont

5.7. **Planning comment** *(Cllr Grindley)*:

5.7.1. Update on previous planning applications:

18/00943/FUL 20 Verley Close Woughton On The Green, Single garage with hobbies/store room over. ***GRANTED with conditions***

18/00767/FUL 2 Elton Woughton Park, Proposed single storey side extension, part garage conversion and minor elevational changes. ***GRANTED***

18/00382/FUL & 18/00399/LBC 4 Newport Road, Woughton on the Green. Second submission: Erection of detached (ancillary) annexe within the curtilage of an existing listed dwelling. **Pending Outcome**

5 Environment - cont

5.7.2. Planning Applications since the last meeting:

18/01197/FUL 17 The Green, Woughton on the Green. Construction of two dwellings with integral garages, plus driveway /access.

18/01483/TCA Woughton House Hotel. Notification of intention to remove one sycamore which is self set and growing from a culvert causing structural damage to brick work and removal of limb from one oak.

18/01244/FUL 211 Simpson – resubmission: Demolition of former day nursery and change of use to C3, development of 7 dwellings with associated highways and related works.

War Memorial – Historic England : proposal to list Memorial.

5.8. **Working from Home** *(Cllrs Grindley, Hall, Howson)*

5.9. **Village Greens Update** (Cllr Hall)

6. Communications

6.1. **Consultations –**

6.1.1. Site Allocation Review, revised consultation *– (Cllrs Hall & Gwynn)*

6.2. **NALC Membership** *(Cllr Hall)*

6.3. **Data Protection -** *(Cllrs Nash, Hall, Clerk)*

6.3.1. **Appointment of Clerk as Data Protection Officer & Variation of contract.**

6.3.2. **Data Storage – use of Team Drive for all Parish Work**

6.3.3. **Draft Privacy Policy – for ratification / comments**

6.

Communications –cont

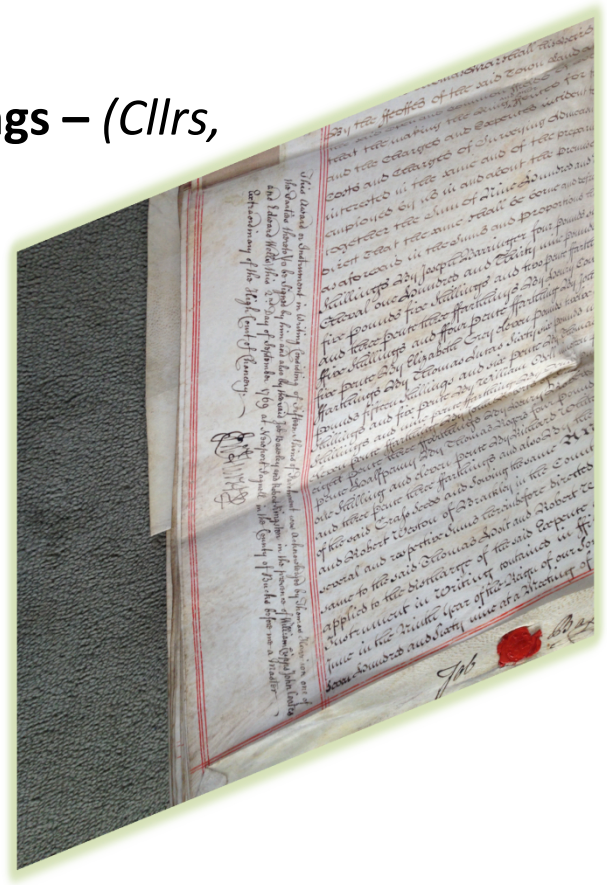
6.4. **Woughton Heritage Group** *(Cllr Hall)*

6.5. **Reports to note on any Outside Meetings –** *(Cllrs, Clerk)*

6.6. **Correspondence** – *(Clerk)*

6.7. **Newsletter, 'Bumper Edition'**

- (Cllr Howson)



7. Dates and times of next meetings

10th September 2018 PC Meeting at St. Mary's Church, Woughton on the Green at 7.30pm

12th November 2018 PC Meeting at St. Mary's Church, Woughton on the Green at 7.30pm