



**DRAFT MINUTES of the ANNUAL MEETING held on Monday, 8th May 2017 at 7.30pm
at St. Mary's Church, Woughton on the Green**

Councillors present: M. Blomley, R. Brown, J. Howson, A. Humphries, R. Kenyon, R Grindley and P. Nash

Apologies: C. Hall,

9 members of the public + Ward Councillor P McDonald Clerk: Julian Vischer

1. Election of Chairman for the forthcoming year - Cllr Humphries was duly elected Chairman. Proposer Cllr Howson, Seconder Cllr Kenyon. Unanimous.
2. Election of Vice Chair for the forthcoming year – Cllr Hall was duly elected Vice-Chairmen. Proposer Cllr Nash, Seconder Cllr Blomley. Unanimous.
3. Acceptance of Standing Orders - Approved. Proposer Cllr Brown, Seconder Cllr Kenyon. Unanimous
4. Acceptance of Code of Conduct - Approved. Proposer Cllr Brown, Seconder Cllr Blomley. Unanimous
5. Review of Fixed Assets Schedule - Approved. Proposer Cllr Brown, Seconder Cllr Kenyon. Unanimous
6. Acceptance of Risk Assessment Schedule - Approved. Proposer Cllr Kenyon, Seconder Cllr Brown. Unanimous
7. Appointment of External Representatives for the forthcoming year
 - 7.1. WotG Welfare Trust representative - Cllr Hall. Proposer Cllr Howson, Seconder Cllr Brown. Unanimous.
 - 7.2. MK Parishes Forum representative - Cllr Humphries. Proposer Cllr Brown, Seconder Cllr Blomley. Unanimous.
8. Appointment of Internal Representatives for the forthcoming year
 - 8.1. *Allotments* - Cllrs Kenyon, Brown, Nash
 - 8.2. *Noticeboards and Newsletter*: Cllrs Howson, Blomley
 - 8.3. *Dog bins*: Cllrs Howson, Blomley
 - 8.4. *Finance & Budget*: Cllrs Hall, Brown, Humphries, Clerk
 - 8.5. *Planning*: Cllrs Blomley, Brown, Hall, Grindley
 - 8.6. *Village Greens/Right of Way*: Cllrs Brown, Humphries
 - 8.7. *OWIS/IT*: Cllr Nash, ClerkFor all of the above: Approved. Proposer Cllr Brown, Seconder Cllr Nash. Unanimous
9. Liaison Roles for the forthcoming year
 - 9.1. *MKC consultations* - Cllr Humphries
 - 9.2. *Transport* - Cllr Grindley
 - 9.3. *Canal and River Trust* - Cllrs Howson, Blomley
 - 9.4. *Parks Trust* - Cllr Hall
 - 9.5. *Woughton Playing Fields/Pavilion* - Cllr Grindley
 - 9.6. *Woughton Heritage* - Cllrs Hall, GrindleyFor all of the above: Approved. Proposer Cllr Brown, Seconder Cllr Kenyon. Unanimous

Meeting closed at 7.45pm